

A-32012/1/2020-MA (e-file No.-341013)
Government of India
Ministry of Ports, Shipping and Waterways
(MA Section)

Transport Bhawan, I, Sansad Marg,
New Delhi-110001 Dated: 15th .04.2021

VACANCY CIRCULAR

Subject : Filling of 01 post of Chief Ship Surveyor-cum-Joint Director General (Technical) in Directorate General of Shipping, Mumbai and its allied offices in the Rs. 18, 400-500-22,400 (5th Pay Commission), Pay Band 4, Rs. 37,400-67,000 plus grade pay of Rs.10,000 (Pre Revised, as per 6th CPC) [Level 14 (Rs. 144200-218200) (revised) as per 7th CPC] on Composite Method Deputation (including Short Term Contract) Plus Promotion basis -reg.

Applications are invited from eligible candidates for appointment by the Composite Method Deputation (including Short Term Contract) Plus Promotion basis to the post of Chief Ship Surveyor-cum-Joint Director General (Technical), General Central Service, Group 'A' (Gazetted) Non-Ministerial, in Rs. 18, 400-500-22,400 (5th Pay Commission), Pay Band 4, Rs. 37,400-67,000 plus grade pay of Rs.10,000 (Pre Revised, as per 6th CPC) [Level 14 (Rs. 144200-218200) (revised) as per 7th CPC] in the Directorate General of Shipping, Mumbai and its allied offices.

2. The details of the post, eligibility criteria, job requirement, age limit etc. required for the post are indicated in **Annexure-I**. The pay and other terms and conditions of Composite Method Deputation (including Short Term Contract) Plus Promotion basis will be regulated accordance with DoPT O.M. No. 6/8/2009-Estt. (Pay-II) dated 17.06.2010 as amended from time to time. Cadre Controlling Authorities/ Head of Department are requested to forward application of eligible and willing candidates whose services can be spared for appointment to the post by Composite Method Deputation (including Short Term Contract) Plus Promotion basis so as to reach the undersigned within 60 days from date of publication of this advertisement in the Employment News/ Rojgar Samachar. The application form proforma is mentioned at **Annexure-II** and the certificate by the employer's Cadre Controlling Authorities/ Head of Department is mentioned at **Annexure-III**.

List of Documents to be sent along with applications:

- (i) Application in prescribed format – Annexure II duly filled in and signed by the candidate and countersigned with seal by the Cadre controlling authority/ Head of Department.
- (ii) Attested copies of APAR/ACRs for the last 05 (five) years duly attested on each page by an officer not below the rank of Under Secretary to the Government of India.
- (iii) Integrity Certificate
- (iv) Vigilance Clearance Certificate
- (v) Statement of major or minor penalties, if any, imposed on the officer during the last 10 years of service and certificate that no disciplinary proceedings are being contemplated/ pending against the officers.

(vi) A certificate to the effect that the particulars furnished by the candidate have been verified and found correct as per service records.

3. Incomplete applications or applications not accompanied with the above mentioned documents or applications received after the last date will be summarily rejected. Applications received through proper channel only will be entertained. If any candidate fails to join or withdraw the nomination on finalization of his/her name either on personal grounds or refusal of the cadre to relieve him will be debarred for five (05) years for further deputation to this office and also the same will be informed to DoPT for further necessary action at their end.

4. The detailed advertisement along with all the proforma mentioned above can be obtained from the office website: www.shipping@gov.in


(Vanlalthuom)

Under Secretary to the Government of India

Tele: 23313959

E-mail : v.thoum@nic.in

Copy to:

1. All Ministries/Department of Govt. of India.
2. The Director, Government of India, Ministry of Development of North Eastern Region, Vigyan Bhavan Annex, Maulana Azad Road, New Delhi- 110 001.
3. The Deputy Secretary to the Govt. of India, Ministry of Planning and Programme Implementation, Department of Statistics, Sardar Patel Parliament Street, New Delhi - 110 001.
4. Secretary, UPSC, Dholpur House, Shah Jahan Road, New Delhi-110 069.
5. The Deputy Director , National Sample Survey of India, Shillong/ Guwahati/ Aizawl/ Kohima/Imphal /Itanagar/Agartala/Sikkim.
6. Deputy Secretary (Admn. IV/Hod), National Institution for Transforming India (Niti) Aayog, Government of India, Yogna Bhawan, Sansad Marg, New Delhi-110 011.
7. Director, Election Commission of India, Nirvachan Sadan Ashoka Raod New Delhi-110 011.
8. Director (Administration), University Grants Commission (UGC) Bahadur Shah Zafer Marg, New Delhi-110 002.
9. The Director, Bhabha Atomic Research Centre (BARC), Mumbai.
10. The Director, Central Labour Institute, DGFASLI, Sion, Mumbai-400 022.
- 11 The Director "FILMS Division, Ministry of Information & Broadcasting, Gol, 24-Dr. Gopalrao Deshmukh Marg, Mumbai-400 026.
12. The Chief Engineer , Superintending Engineer, NCC, CPWD, Bungalow No. -6, Seminary Hills, Nagpur-400 042.
13. The Ministry of Finance Department of Finance Service (Banking Division), Govt. of India, Debts Recovery Tribunal 797-II, Shantikunj South Civil Lines, Jabalpur-482001 (M.P.)
- 14 . Income Tax Office Maharshi Karve Road Churchgate , Mumbai, Maharashtra – 400 020.
15. Commissioner of Customs (import) Air Cargo Complex Sahar Andheri (E). Mumbai-400099
16. The Chairman, Indian Ports Association, 1St Floor, South Tower, NBCC Place, Bhisham Pitamah Marg, Lodhi Road, New Delhi, Delhi 110003.
17. The Secretary, Ministry of Commerce and Industry, No. 126, Azad Road, Udyog Bavan. New Delhi – 110011.
18. All Major and Non-major Port trust.

19. The Director, Government of India, Ministry of Development of North Eastern Region, Vigyan Bhavan Annex, Maulana Azad Road, New Delhi – 110011.
20. The Deputy Secretary to the Govt. of India, Ministry of Planning and Programme Implementation, Department of Statistics, Sardar Patel, Parliament Street, New Delhi – 110001.
21. The Shipping Corporation of India, Mumbai.
22. The Dredging Corporation of India, Vizag.
23. The Maharashtra Maritime Board, Mumbai.
24. The Tamilnadu Maritime Board, Tamilnadu.
25. The Oil & Natural Gas Corporation of India, Mumbai.
26. The Chief Engineer, Superintending Engineer, NCC, CPWD, Bungalow No.-6, Seminary Hills, Nagpur- 400042.
27. The Gujarat Maritime Board, Gujarat.

Annexure-I

Qualification, experience and other details required for the post of Chief Ship Surveyor-cum -Joint Director General (Technical) in the Directorate General of Shipping, Mumbai and its allied offices.

1.	Name of the post	Chief Ship Surveyor-cum-Joint Director General (Technical)
2.	Numbers of posts	01 (one)
3.	Classifications	General Central Service, Group 'A' (Gazetted) Non-Ministerial.
4.	Scale of Pay	(Rs. 18,400-500 - 22, 400, as per 5 th CPC) [Pay Band-4, Rs. 37, 400-67,000 plus grade pay of Rs. 10,000 (Pre Revised), as per 6 th CPC] [Level-14 (Rs 1,44,200-2,18,200)(revised) as per 7 th CPC].
5.	Period of deputation	5 (Five) years
6.	Duties and Responsibilities	<p>Chief Ship Surveyor-cum-Joint Director General (Technical)- The Deputy Chief Ship Surveyor with the Government of India derives powers from the Merchant Shipping Act, 1958 and Rules made thereunder and executes the following functions in accordance with the provision of MARPOL, SOLAS Conventions:-</p> <ul style="list-style-type: none">• (a) Approval of General Trim and Stability, Grain Stability and Damage Stability Booklets.• (b) Approval of Cargo Securing Manuals/Bulk Cargo loading/unloading sequence manuals.• Approval of sub-division calculations of passenger ships.• Approval of ship's design and structural plans.• Approval of Crew Accommodation lay out plans, Ventilation plans, Piping, lighting and Insulation plans.• Approval of insulation, flooring and other furnishing materials as per IMO Requirements.• Technical clearances from Hull, Load line and accommodation point of view for ships acquisitions/advice on price reasonableness etc.• Examination of Marine Casualty reports related to capsizing, sinking due to defective hulls etc. and subsequent follow up actions.• Issuance of Executive Orders and Framing and updating of rules under various IMO Conventions/M.S. Act provisions relating to structural strength, sub-division, general stability, grain stability, damage stability, Load Line, structural fire protection, passenger spaces and passenger amenities, special purpose ships, crew accommodation, tonnage, special requirements for gas and chemical carriers, survey requirements etc.

		<ul style="list-style-type: none"> • Tonnage computations approval. • Examination of Load Line Surveys/assignment reports from Classification Societies/Mercantile Marine Departments. • Assignment of Government of India Load Line and issue of International/India Load Line Certificates. • Miscellaneous cases pertaining to temporary operating permissions beyond I.V. Limits. • Miscellaneous matters pertaining to various queries received from Industry/Ministry on Ship's Design/Hull Surveys matters etc. • Processing of various exemptions required from the rules requirements. • Study of various IMO documents relating to design, construction, fire protection; stability, sub-division and equipment approval matters etc. of ships for further necessary follow up action. • Exemption of Port State Control/Flag State Inspection reports and necessary follow up action with owners/IMO/Classification Societies. • Examination of Class reports/Safety Construction Survey reports concerning hull and Load Line matters and necessary follow up action. • Miscellaneous matters concerning extension of surveys/certificates etc. • Conducting quarterly Port State Control Meetings with I.N.S.A./Classification Societies. • Handling of all Maritime Safety Committee related matters/including submission of documents to IMO, besides deciding on India's initiative on various matters proposed to be discussed at MSC. And thereafter all the necessary follow-up actions. • All the matters relating to IOMOU Secretariat on Port State Control matters. • Implementation of Condition Assessment Scheme for single hull tankers. • Implementation of Enhanced Survey Programme for Bulk carriers and tankers. • Implementation of ISM matters relating to hull and load line issues. • Sailing vessels surveys and certification matters. • Fishing Boats hull survey and certification matters. • Decision with regards to rules applicable to special types of vessels or vessels with novel design.
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7.	Experience and Eligibility for the post.	<p>Deputation (Including Short Term Contract) / Promotion.</p> <p>Officers under the Central Government or State Government or Union Territory Administrations or Port Trusts or Shipping Companies or Shipyards in the Public Sector,-</p> <p>a) (i) Holding analogous posts on regular basis in the parent cadre or department; or (ii) with three years service in the grade rendered after appointment thereto on a regular basis in the scale of pay of Rs. 14, 300-18, 300 or equivalent in the parent cadre or department; and</p> <p>b) Possessing the following educational qualifications and experience.</p> <p>(i) Degree in Naval Architecture from a recognized University or equivalent. (ii) 15 years experience in design, Construction and repair of ships.</p> <p>Note 1: The Departmental Deputy Chief Ship Surveyor-cum-Senior Deputy Director General (Technical) in the pay scale of Rs. 14, 300-18,300 with three years regular service in the grade failing which the Departmental Deputy Chief Ship Surveyor-cum- Senior Deputy Director General (Technical) with 08 years of combined regular service in the grades of Deputy Chief Ship Surveyor-cum-Senior Deputy Director General (Technical) and Ship Surveyor-cum- Deputy Director General (Technical) in the pay scale of Rs. 12,000-16500 out of which at least one year regular service in the grade of Deputy Chief Ship Surveyor-cum-Senior Deputy Director General (Technical) and possessing the educational qualifications and experience indicated above shall also be considered and if selected, the post shall be deemed to have been filled up by promotion.</p> <p>Note 2: The Departmental Officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.</p> <p>Note 3: Period of deputation (including short-term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other Organization or Department of the Central Government shall ordinarily not exceed five years. The maximum age limit for appointment by deputation (including short-term contract) shall be not exceeding 56 years as on the closing date of receipt of applications).</p>
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8.	Place of duty	Directorate General of Shipping, Mumbai / Mercantile Marine Departments (Anywhere in India).
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Application in the proforma mentioned in **Annexure-II & Annexure-III** along with the required documents as specified in the circular may be forwarded through proper channel to the **Ministry of Ports, Shipping and Waterways, Transport Bhawan, 1, Parliament Street, New Delhi-110 001**, so as to reach this office within 60 days from the date of publication of advertisement in the 'Employment News'/ Rojgar Samachar.

ANNEXURE-II

BIO-DATA/ CURRICULUM VITAE PROFORMA

1.	Name and Address (in Block letters)			
2.	Date of Birth			
3.	(i) Date of entry into service			
	(ii) Date of retirement			
4.	Educational Qualifications			
5.	Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)			
Qualifications / Experience required as mentioned in the advertisement/ vacancy circular		Qualifications/ experience possessed by the officer		
Essential (A) Qualification (B) Experience		Essential (A) Qualification (B) Experience		
Enclose a separate sheet duly self certified regarding your practical experience in design, construction, Survey and repairs of ships carried out in ship building or ship repairing yards or any Design or survey Organization after the period of degree course.				
Essential	Period		Rank	Name of the organisation
	From	To		
	Note: In the case of Degree and Post Graduate Qualifications Elective/ main subjects and Subsidiary subjects may be indicated by the candidate.			
6.	Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post			

7. Details of Employment, in chronological order. **Enclose separate sheet duly authenticated by your signature, if the space below is insufficient.**

Office/ Institution	Post held on regular basis	From	To	*Pay Band And Grade Pay/Pay Scale of the post held on regular basis	Nature of Duties (in detail) highlighting experience required for the post applied for

***Important:** Pay-band and Grade Pay granted under ACP/MACP are personal to the officer and therefore, should not be mentioned. Only Pay Band and Grade Pay/ Pay scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay Band and Grade Pay where such benefits have been drawn by the candidate may be indicated as below:

Office/Institution	Pay, Pay Band, and Grade Pay drawn under ACP / MACP Scheme	From	To
8	Nature of present employment i.e. Ad-hoc or Temporary or Quasi- Permanent or Permanent		
9	In case the present employment is held on deputation / contract basis, please state-		
a) The date of initial appointment	b) Period of appointment on deputation/contract	c) Name of the parent office organization to which the applicant belongs.	d) Name of the post and Pay of the post held in substantive capacity in the parent organization

Note: In case of Officers already on deputation, the applications of such officers should be forwarded by the parent cadre/ Department along with Cadre Clearance, Vigilance Clearance and Integrity certificate.

Note: Information under Column 9(c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/ organization but still maintaining a lien in his parent cadre/ organization

10.	If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details.		
11.	<p>Additional details about present employment:</p> <p>Please state whether working under (indicate the name of your employer against the relevant column)</p> <ul style="list-style-type: none"> a. Central Government b. State Government c. Autonomous Organization d. Government Undertaking e. Universities f. Others 		
12.	Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.		
13.	Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.		
14.	Total emoluments per month now drawn		
	Basis Pay in the PB	Grade Pay	Total Emoluments

15.	In case the applicant belongs to an Organization which is not following the Central Government Pay-scales, the latest salary slip issued by the Organization showing the following details may be enclosed.		
Basic Pay with Scale of Pay and rate of increment	Dearness Pay/ interim relief /other Allowances etc., (with break-up details)	Total Emoluments	
16	<p>A. Additional Information, if any, relevant to the post you applied for in support of your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular/ Advertisement)</p> <p>(Note: Enclose a separate sheet, if the space is insufficient)</p>		
	<p>B. Achievements: The candidates are requested to indicate information with regard to;</p> <p>(i) Research publications and reports and special projects Awards/Scholarships/Official Appreciation</p> <p>(ii) Affiliation with the professional bodies/institutions/societies and;</p> <p>(iii) Patents registered in own name or achieved for the Organization</p> <p>(iv) Any research/ innovative measure involving official recognition</p> <p>(v) Any other information.</p> <p>(Note: Enclose a separate sheet if the space is Insufficient)</p>		
17	Please state whether you are applying for deputation (ISTC)/Absorption/Re-employment Basis.# (Officers under Central/State Governments are only eligible for "Absorption". Candidates of non-Government Organizations are eligible only for Short Term Contract)		

	# (The option of 'STC' / 'Absorption', Re-employment are available only if the vacancy circular specially mentioned recruitment by "STC" 'or "Absorption" or "Re-employment").	
18.	Whether belongs to SC/ST	

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/ Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/ details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/ withheld.

(Signature of the candidate)

Address _____

Date _____

Certification by the Employer Cadre Controlling Authority

It is to certify that the information details provided in the above application by Shri/Smt..... are true and correct as per the facts available on records. He/she possesses educational qualifications and experience mentioned in the vacancy Circular. If selected, he/she will be relieved immediately.

2. It is also certified that--

- i) There is no vigilance or disciplinary case pending/ contemplated against Shri./Smt _____
- ii) His/ Her integrity is certified.
- iii) His/ Her CR Dossier in original is enclosed/photocopies of the ACR's/ APAR's for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.
- iv) No. major/ minor penalty has been imposed on him/ her during the last 10 years Or A list of major/ minor penalties imposed on him/her during the last 10 years is enclosed. (as the case may be)
- v) Further it is certified that the particulars furnished by the candidate have been verified and found correct as per service records.

Countersigned

(Employer / Cadre Controlling Authority with seal)