

F.No.B-11015/3.2002-1.Stt. (Wel.)  
Government of India/ भारत सरकार  
Ministry of Ports, Shipping and Waterways/ पोत, पीत परिवहन और जलमार्ग मंत्रालय  
(Establishment Section)/(स्थापना अनुभाग)

427, Transport Bhawan  
1, Parliament Street, New Delhi-110001  
Date: 3<sup>rd</sup> July, 2023

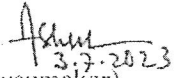
**OFFICE MEMORANDUM**

Subject: Constitution of Internal Complaints Committee on Sexual Harassment in the Ministry of Ports, Shipping and Waterways - reg.

In super session of this Ministry's OM of even number dated 08.04.2022, the Competent Authority in this Ministry has decided to reconstitute the Internal Complaints Committee under the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013, for redressal of complaints of sexual harassment of women at workplace with following composition:-

S. No.	Name	Designation	Designation in ICC	Contact No.	E-mail Address
1.	Smt. Avneet Kaur	Joint Director	Chairperson	23350649	Avneet.kaur@nic.in
2.	Shri Ramji Singh	Deputy Director	Member	23711022	ramji.shing@nic.in
3.	Smt. Anita Bhutani	PPS	Member	23719312	anita.bhutani@nic.in
4.	Ms. Ruchi Rawat	Section Officer	Member	23719727	ruchi.rawat@nic.in
5.	Smt. Rashmi Malhotra	Co-opted member from OM Foundation NGO	Member	21520002	the.om1935@gmail.com

2. Any women employee of this Ministry with grievance regarding sexual harassment may contact/submit her grievance to the above referred Chairperson/member of the ICC.
3. The term of office of Presiding Officer( Chairperson) and every member of the committee shall be three years from the date of constitution of Committee.
4. The Internal Complaint Committee shall in each year submit an annual report to the Ministry as per Section 21 of Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013.

  
(Avinash Kusumakar)

Under Secretary to the Govt. of India  
Tel: 011-23710363

1. Chairperson, Internal Complaint Committee
2. All Members of the Committee
3. Smt. Rashmi Malhotra, Co-opted member of the Committee from OM Foundation (NGO), H-367, 3<sup>rd</sup> Floor, Naraina Vihar, New Delhi-110028
4. PPS to Secretary (PS&W)
5. PPS to AS
6. JS(P)/JS(IWT, Admn.&Coord.)/JS(SM)/Adviser (Stat.)/Adviser (Eco.)/ DA(Ports)
7. All Director/DS/US and equivalent level Officers
8. All SO/ASO/MTS and equivalent level Officers
9. All Contractual/outsourced staff
10. E-Office notice Board