



Indian Ports Association (IPA)
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Lodhi Road, New Delhi-110003
Tel. No. 011-24369061/63, 24368334
Email: ipa@nic.in

IPA/GAD/Recruitment-MD/2021

Date: 30.03.2023

IPA invites application from eligible person for the post of Managing Director from serving or retired officers of AIS/CCS Group 'A'/Major Ports/Autonomous Bodies/PSUs or other person on deputation or on contract basis. For detailed advertisement, please visit IPA website <http://www.ipa.nic.in> under the head - "What's New/Recruitment Notice/Advt. of IPA."

The last date of receipt of application completed in all respect is 01.05.2023.

CBC 37203/12/0001/2324

Chief Administrative Officer (i/c)

**Applications for filling up the post of Managing Director,
Indian Ports Association**

The Indian Ports Association (IPA) invites applications in the prescribed format (attached) from eligible persons for the post of Managing Director of IPA in the pay scale of Rs.1,80,000-3,20,000 (industrial DA pattern).

2. IPA is a Society registered in Delhi under the Societies Registration Act, 1860. IPA works as mutual benefit organisation serving all major ports; Ministry of Ports, Shipping and Waterways and other stakeholders of ports and shipping sector, for improvement and modernisation of maritime transport.

3. The Managing Director (MD) of Indian Ports Association is the Chief Executive of the Organization and is responsible for all aspects of IPA. He is required to exercise administrative, disciplinary and financial control on all activities and also to supervise the functioning of various verticals of IPA.

4. The appointment to the post of MD may be made on deputation or contract basis. The deputation will be for a period of 3 years, which is extendable up to 5 years. The contract will be for a period of 2 years, which is extendable up to 5 years or as may be decided by the appointing authority.

5.(i) In case the post is filled up on contract basis and the incumbent is a retired officer from Government/Major Ports or Public Sector Undertakings etc., the consolidated remuneration will be his last pay drawn minus pension per month. In addition, he will be provided with official vehicle for official purposes and furnished leased accommodation or house rent allowance in lieu thereof at the rate of Rs.50,000/- (Fifty thousand rupees only) per month.

(ii) The CTC for the candidates selected from other than Govt./Major Ports/Autonomous Bodies/PSUs shall be Rs.50 lakhs per annum.

6. **A. Eligibility criteria for deputation**
For officers working in Major Ports or Autonomous Bodies, Public Sector Undertakings:

Having the experience of the post of Chairperson or equivalent

OR

Having the experience of the post of Deputy Chairperson or equivalent for at least 2 years

OR

Having the experience of the post of Head of Department (Traffic, Personnel & Administration, Finance, Marine and Engineering) on regular basis for at least 10 years

B. For AIS/Central Civil Service Group 'A' officers:

Officers belonging to All India Services /Central Civil Services Group 'A' who have put in not less than 16 years' of service in Group 'A' out of which at least 10 years must have been spent in port planning/operation/administration etc. in Port and Shipping sector.

7. Eligibility criteria for appointment on contract basis.

i. Educational Qualifications
Postgraduate in any discipline

ii. Professional experience

25 years' executive experience out of which at least 5 years shall be as Head of a core functional area in port/maritime sector.

OR

Having the experience of Chairperson or equivalent in a major port;

OR

Having the experience of Deputy Chairperson or equivalent for at least 2 years in a major port.

OR

Having the experience of Head of Department (Traffic, Personnel & Administration, Finance, Marine and Engineering) on regular basis for at least 10 years in a major port;

OR

Has been an officer belonging to All India Services /Central Civil Services Group 'A' who has put in not less than 16 years' of service in Group 'A' out of which at least 10 years must have been spent in port planning/operation/administration etc. in port and shipping sector.

8. The maximum age limit to apply for deputation basis is upto 57 years and in case of contract basis is upto 62 years on the last date for receipt of applications.

9. Applications of serving candidates shall be considered on deputation basis, if he/she wishes to keep lien in his/her parent organisation.

10. While forwarding the applications of the eligible serving candidates the concerned authorities may ensure that the following documents are forwarded with the application form:-

- a. Attested copies of APAR of the last 5 years.
- b. The Vigilance status of the candidate

11. The last date for receipt of duly filled in applications in the prescribed format is 1-5-2023.

12. Self-attested photocopies of all certificates/testimonials are to be attached with the application.

13. Suppression of facts – Any candidate who is found to have knowingly furnished any particulars which are false or to have suppressed material information of a character which, if known would ordinarily leave debarred him from getting an appointment in the Association's service is liable to be disqualified and, if appointed, to be dismissed from service.

14. Applications of serving candidates, not received through proper channel or any application received after the due date, shall not be considered.

15. The applications must be addressed to the Chief Administrative Officer, Indian Ports Association, 1st Floor, NBCC Place, Bhisham Pitamah Marg, New Delhi-110003.

CV- PROFORMA

1. Name of Post Applied for :
2. Name & Designation :
3. Name of Service and year of joining:
4. Date of Birth (in Christian era) :
5. Address :
6. Mobile no. & Email :
7. Qualifications :
8. Whether Educational and other qualifications required for post satisfied (if any qualification have been treated as equivalent to the prescribed in the rules state authority for the same):

Sl.	Qualifications required	Qualifications possessed
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7. Experience specified under vacancy notice:

	Experience required	Experience possessed
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8. Details of employment in chronological order.

No.	Office/ Institute/ Organisation	Post held	From	To	Scale of pay with Grade Pay	Pattern of DA	Nature of duty

8. Name of present employment i.e. ad-hoc or :
temporary or quasi permanent or permanent
9. In case the present employment is held on deputation basis, please state:
 - (a) The date of initial appointment
 - (b) Period of appointment on deputation/Contract
 - (c) Name of the parent office/organization to which you belong.
10. Please state whether working under :
 - (a) Central Government
 - (b) State Government
 - (c) Autonomous Organisation
 - (d) Government Undertakings

11. Your present Pay Scale ?/ Pay Level

12. Additional information, if any, which you :
would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient.

Signature of the candidate with date