

## **Details of Eligibility criteria, Job description and Responsibility for various Job positions in National Maritime Heritage Complex (NMHC), Lothal**

### **Background**

Govt of India has planned to develop National Maritime Heritage Complex (NMHC) at Lothal. Lothal is one of the most prominent cities of the ancient Indus valley civilization, located in the Bhal region of the modern state of Gujarat and dating from 3700 BC. Lothal has world's oldest (over 4600 years) old man made dockyard.

NMHC would be developed as international tourist destination, where the maritime heritage of India from ancient to modern times would be showcased and an edutainment approach using the latest technology would be adopted to spread awareness about India's maritime heritage. NMHC comprises various unique structures such as National Maritime Heritage Museum (14 galleries: proposed to be developed to exhibit the evolution of India's Maritime Heritage during various eras), Light House Museum, Bagicha Complex, Heritage Theme Park Museum Themed Hotels & Maritime themed eco-resorts, Maritime Institute, theme parks such as Maritime & Naval Theme Park, Monuments Park, Climate Change Theme Park, Adventure & Amusement Theme Park etc.

Phase 1A of NMHC is in advance phase of implementation and require dynamic experienced personnel in following discipline to manage the NMHC project from construction to operation. Therefore, NMHC, on advice of Ministry of Ports, Shipping and Waterways, invites application from energetic, dynamic and experienced candidates for engagement on contract basis for the following posts as per eligibility criteria specified against each posts.

### **Post No. 1.**

<b>Title of the Job</b>	GM (Projects)
<b>No. of Posts</b>	1
<b>Period of engagement</b>	Contract for 5 years extendable for another 3 years based on the performance of the candidates.
<b>Remuneration</b>	Proposed yearly CTC 35 lakhs

<b>Eligibility Criteria</b>	<p><b>Qualifications</b> – B.Arch / B.Tech (Civil Engg) / M.Plan/M.Tech (Civil Engg) / M. Arch</p> <p><b>Experience</b> – More than 15 years of experience in Public /Private Sector Undertaking in Project Formulation, Execution, Project Management of Large Building projects / Structures like large commercial buildings/large educational complex/construction of museum/science center /airports/ports etc with 3 years in the position of Head of the Department.</p>
<b>Job Description</b>	<ul style="list-style-type: none"> <li>• Overseeing development of the entire project.</li> <li>• The role includes development of PPP projects as well as other projects for the NMHC.</li> <li>• To handle day to day affairs of project management and plan for future development.</li> </ul>

**Post No. 2.**

<b>Title of the Job</b>	Manager (Finance)
<b>No. of Posts</b>	1
<b>Period of engagement</b>	Contract for 5 years extendable for another 3 years based on the performance of the candidates.
<b>Remuneration</b>	Proposed yearly CTC 20 lakhs
<b>Eligibility Criteria</b>	<p><b>Qualifications</b> – CA/MBA (Finance)</p> <p><b>Experience</b> – More than 10 years of experience as a financial manager preferably from infrastructure sector / museums / science centers etc.</p>

<b>Job Description</b>	<ul style="list-style-type: none"> <li>• Overall responsibility for Financial Analysis, Financial Reporting, Financial Planning, Statutory compliances and all other financial aspects of NMHC.</li> <li>• Overseeing cash flow planning, ensure availability of funds as and when needed and drive investment Strategy/ Management.</li> <li>• Overseeing fund raising through different mechanism.</li> </ul>
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**Post No. 3.**

<b>Title of the Job</b>	Conservator
<b>No. of Posts</b>	1
<b>Period of engagement</b>	Contract for 5 years extendable for another 3 years based on the performance of the candidates.
<b>Remuneration</b>	Proposed yearly CTC 15 lakhs

<p><b>Eligibility Criteria</b></p>	<p><b>Essential Qualification</b>  Master's degree in Conservation from Institution of repute / Post Graduation with Chemistry as one of the subjects along with Diploma or Certificate in Conservation of Art Objects from NRLC or Institution of similar repute / Degree in Conservation of Antiquities. Art Objects or Objects of antiquarian value from National Museum Institute or Institution of similar repute and duly recognized by the State or the Central Government.</p> <p><b>Essential Experience:</b> 5 (five) years working experience as Conservator in a museum of repute, dealing in conservation of Art objects or Antiquities of different nature or working as Conservator in Heritage Sector.</p> <p><b>Candidates with</b> Computer skills supported with Degree/Diploma/Certificate and more than 3 years of experience in Collection Management of a Museum /Institute / Organization having collection of different nature of antiquarian value will be given more preference.</p>
<p><b>Job Description</b></p>	<ul style="list-style-type: none"> <li>• He/She will collect, preserve and restore maritime artifacts from all across the globe for current and future use of NMHC.</li> </ul>

**Post No.4.**

<p><b>Title of the Job</b></p>	<p>GM (Marketing &amp; Digital Tech.)</p>
<p><b>No. of Posts</b></p>	<p>1</p>
<p><b>Period of engagement</b></p>	<p>Contract for 5 years extendable for another 3 years based on the performance of the candidates.</p>
<p><b>Remuneration</b></p>	<p>Proposed yearly CTC 35 lakhs</p>

<b>Eligibility Criteria</b>	<p><b>Qualification</b> – BE in any stream / Master’s in science, arts or commerce.</p> <p><b>Experience</b> : More than 15 years of experience as Marketing Manager preferably in infrastructure sector/museums/science city large scale event managements with 05 years as the head of the department</p>
<b>Job Description</b>	<ul style="list-style-type: none"> <li>• Responsible for carrying out international and national marketing of the museum.</li> <li>• Responsible for implementing advanced technologies for the museum display.</li> </ul>

**Post No.5.**

<b>Title of the Job</b>	Digital Technologies Manager
<b>No. of Posts</b>	1
<b>Period of engagement</b>	Contract for 5 years extendable for another 3 years based on the performance of the candidates.
<b>Remuneration</b>	Proposed yearly CTC 20 lakhs

<p><b>Eligibility Criteria</b></p>	<p><b>Qualification :</b>  Post Graduate Degree in Computer Science (equivalent to M.Tech (CS) from a recognized University / Institution</p> <p>OR</p> <p>Engineering Degree with any one of the following from a recognized University / Institution</p> <ul style="list-style-type: none"> <li>i. Post Graduate Diploma in Computer Science</li> <li>ii. Post Graduate Diploma in Computer Application</li> <li>iii. Post Graduate Diploma in Information Technology</li> </ul> <p>OR</p> <p>Engineering Degree in Computer Science/ Information Technology from a recognized University / Institution</p> <p>OR</p> <p>Post Graduate Degree in Computer Application/ Post Graduate Degree in Information Technology from a recognized University / Institution</p> <p>OR</p> <p>Master's Degree in Physics/ Mathematics/ Statistics/ Operations Research/Electronics with any one of the following from a recognized University/Institution</p>
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	<p>i) Post Graduate Diploma in Information Technology</p> <p>ii) Post Graduate Diploma in Computer Science</p> <p>iii) Post Graduate Diploma in Computer Application</p> <p><b>Experience</b> – 10 years experience in the related field with large-scale content management systems and implementation of digital technologies.</p>
<b>Job Description</b>	<ul style="list-style-type: none"> <li>Responsible for ensuring optimal use of digital technologies both within and outside NMHC to create an international brand value for NHMC.</li> </ul>

**Post No. 6.**

<b>Title of the Job</b>	Marketing Manager
<b>No. of Posts</b>	1
<b>Period of engagement</b>	Contract for 5 years extendable for another 3 years based on the performance of the candidates.
<b>Remuneration</b>	Proposed yearly CTC 20 lakhs
<b>Eligibility Criteria</b>	<p><b>Qualifications</b> – BE in any stream/Master’s in science, arts or commerce.</p> <p><b>Experience:</b> More than 10 years of experience as Marketing Manager preferably in infrastructure sector/ museums/ science city/large scale event managements.</p>
<b>Job Description</b>	<ul style="list-style-type: none"> <li>Responsible to market and promote the museum at both national and international forums.</li> </ul>

- An annual increment of 5 % on CTC may be provided based on the performance of the candidates.
- General Manager and above positions shall be provided with vehicle for official works.
- Place of posting: Initially Ahmedabad subsequently Lothal as project progress.

## **SUBMISSION OF APPLICATIONS**

Candidates are required to submit their curriculum vitae on plain paper, specifying educational qualification (graduation on ward- supported by certificates) and experience (supported by experience certificates/ pay slips /testimonials etc.). The CV should also contain a passport sized colour photograph of the candidate.

### **Certification by Candidate**

1. Candidate has to submit his/her willingness for the post at the time of interview itself clearly stating that he/she will join the post, if selected. If any candidate does not initially give his/her willingness, he/she will not be interviewed.
2. Employees of Govt./Public Sector/Autonomous bodies, have to produce “No Objection Certificate” from the current employer at the time of interview, failing which candidate will not be allowed to appear for interview.

### **General Conditions**

- All qualifications should be recognised by UGC/AICTE/AIU (GOI)
- Additional weightage may be given to candidates having additional relevant qualifications.
- The selection committee reserves the right to raise/modify the eligibility criteria in minimum educational qualification and/or minimum work experience.
- Appointment shall be subject to applicable Service and Conduct Rules.
- Working knowledge of Computers including MS-Office is essential for all the above post.
- The selection committee takes no responsibility for any delay in receipt or loss in postal transit of any application or communication. Candidates in their own interest are advised to submit application well in time before the last date to avoid possible delay in postal transit. Application received after due date will be summarily rejected.
- In case, it is detected at any stage of recruitment that a candidate does not fulfill the eligibility norms and/or that he/she has furnished



any incorrect/false information/certificate/documents or has suppressed any material fact(s), his/her candidature will stand cancelled. If any of these shortcomings is/are detected after appointment, his/her services shall be terminated.

- Any request for change of address/change of centre for group discussion and/or interview shall not be entertained.
- The selection committee has the right to reject any application/candidature at any stage without assigning any reason and the decision of Company shall be final. The selection committee has the right to reject entirely or partially the selection/advertisement at any stage without assigning any reason and the decision of selection committee shall be final in this regard.
- Any resulting dispute arising out of this advertisement shall be subject to the sole jurisdiction of the Courts situated in Delhi.
- Canvassing in any form will be a disqualification.
- Communication shall be sent at the Present Address mentioned by the Candidate in the application form.
- Any changes/modifications in the advertisement will be placed on the website of Ministry of Shipping/IPA only. Candidates applying for the post are advised to visit the websites regularly for updates.
- Self-attested Photocopies of all certificates/testimonials are to be provided with the application.

Last date of receipt of applications is **24-06-2022**. No application shall be entertained under any circumstances after the stipulated date. Incomplete applications are liable to be REJECTED.

**Applications are to be addressed to:**

**Chief Administrative Officer, NMHC-IPA, 1<sup>st</sup> Floor, South Tower, NBCC Place, Bhisham Pitamah Marg, Lodhi Road, New Delhi – 110 003**