

**OFFICE MEMORANDUM**

**Subject: - Designation of Central Public Information Officers and the first Appellate Authority for the purpose of the Right to Information Act, 2005 in the Ministry of Shipping (Headquarters) - reg.**

In supersession of this Ministry's all earlier Office Orders on the above subject and in exercise of powers conferred by sub-section (1) of Section 5 and sub-section (1) of Section 19 of the Right to Information (RTI) Act, 2005, the officers of this Ministry, as per the list annexed, are hereby designated as Central Public Information Officers (CPIOs) and First Appellate Authorities (FAAs) for the subject matter mentioned against each for the purpose of the RTI Act, 2005.

2. In case of absence of a designated officer due to his/her proceeding on leave, transfer or any other reason, the concerned link officer or the officer holding the additional charge of the designated CPIO or FAA will perform the duties of the concerned designated CPIO or FAA, as the case may be, in accordance with the provisions of the RTI Act, 2005.

- i. However, in a situation where there is no link officer of a designated CPIO or his/her charge has not been handed over to any other officer, the officer immediate junior to him/her shall be the CPIO in all such cases until a new officer assumes charge on regular basis or the work is assigned to another officer.
- ii. As and when the work of any CPIO or FAA is changed/transferred, the officer dealing with those subjects will automatically assume the charge of a CPIO or FAA for his/her new assignment.

3. An applicant seeking information under the RTI Act, 2005 may forward his/her application to the RTI Cell of this Ministry (Section Officer, Coordination, Room No. 535, Transport Bhawan, 1-Parliament Street, New Delhi - 110001) alongwith the prescribed fee in the form of Demand Draft or Bankers Cheque or Indian Postal Order in favour of Pay & Account Officer, Ministry of Ports, Shipping & Waterways or online on RTIMIS portal as prescribed in the Right to Information (Regulation of Fee and Cost) Rules, 2005 as amended by the Right to Information (Regulation of Fee and Cost) Rules, 2006. RTI applicant can also file online application through Right to Information Management Information System (RTIMIS) portal at the address [www.rtionline.gov.in](http://www.rtionline.gov.in).

Encl: as above.

  
(Sachin Kumar Katiyar)

**Under Secretary to the Govt. of India**  
Tel 23710363

To

1. All concerned officers.
2. Nodal Officer (RTI), MoPSW.
3. E-office Notice Board.
4. Shri Praveen Srivastava, Director, NIC – with a request to upload the same alongwith enclosed list on the official website of the Ministry and remove all the existing orders on the subject.

Copy for information to:-

1. Sr. PPS to Secy. (PSW)
2. PPS/ PS to AS (PSW)/Sr. EA & equivalent level officer.
3. PPS/PS to Joint Secretary and equivalent level officer.

LIST of CPIOs/ FAAs of MoPSW

| Sl. No. | Name and Address of CPIO  | Matters relating to   | Name and Address of FAA  |
|---------|---|---|--|
| 1.      | <p>Dr. Tarun Kumar<br/>Budal, Deputy Director<br/>Room No. 438,<br/>Transport Bhawan</p> <p>Email: ddports-<br/>psw@gov.in<br/>Tele: - 23705360</p> | <ol style="list-style-type: none"> <li>1. Port Development work other than work related to PPP w.r.t.               <ol style="list-style-type: none"> <li>i. Chennai Port Authority (ChPA)</li> <li>ii. Kamarajar Port Limited (KPL)</li> </ol> </li> <li>2. Policy matters, land lease cases and projects related work for ChPA/ KPL.</li> <li>3. Annual Accounts, Annual Administrative Report, Audit Report, revised estimates and budget estimates for ChPA and KPL.</li> <li>4. Sethusamudram Corporation Limited (SCL)</li> <li>5. Major Port Authority Act, 2021 and Rules made thereunder</li> <li>6. Issues relating to MoEF.</li> <li>7. Stevedoring Policy &amp; Berthing Policy related to ChPA.</li> <li>8. Constitution of Adjudicatory Board for Major Ports (including work related to appointment for the Post of Presiding Officer and Members in Adjudicatory Board)</li> <li>9. Preparation of budget and release of grant to TAMP.</li> <li>10. Appointment of Advisor (Eco) and Advisor (finance) of TAMP</li> <li>11. Laying of annual Accounts report in both the House of Parliament.</li> <li>12. Coordination with Legislative Department, MoL&amp;J.</li> <li>13. Coastal Cargo and PPP concessionaire Matters</li> <li>14. Coordinate with TAMP regarding Administrative Matters and Revision of Tariff Guidelines</li> <li>15. Dispute resolution between Port and PPP operator.</li> <li>16. IT coordination on (PMO, SDCoE, Sagarmathan, DGQI, IT-PMU, SIH,Cell, Events and conferences, Funds for Website, review meetings, Sagarsetu, miscellaneous)</li> <li>17. Issues related to website/ portals of MoPSW</li> <li>18. Coordination related to NLP Marine</li> </ol> | <p>Sh. Rituraj<br/>Misra, Director<br/>Room No. 436,<br/>Transport Bhawan</p> <p>Email: dirppp-<br/>psw@gov.in<br/>Tele: - 23753394</p>        |
| 2.      | <p>Dr. Tarun Kumar<br/>Budal<br/>Deputy Director<br/>Room No. 438<br/>Email: ddports-<br/>psw@gov.in<br/>Tele: - 23705360</p>                       | <ol style="list-style-type: none"> <li>1. Port development work other than work related to PPP w.r.t.               <ol style="list-style-type: none"> <li>i. Mumbai Port Authority (MbPA)</li> <li>ii. Syama Prasad Mookerjee Port Authority (SMPA)</li> <li>iii. Mormugao Port Authority (MoPA)</li> <li>iv. Cochin Port Authority (CoPA)</li> </ol> </li> <li>2. Policy matters, land lease cases and projects related work for MbPA, SMPA, MoPA and CoPA.</li> <li>3. Annual Accounts, Annual Administrative Report, Audit report, revised estimates and budget estimates for MbPA, SMPA, MoPA and CoPA.</li> <li>4. Stevedoring Policy &amp; Berthing Policy related to MbPA, SMPA, MoPA and CoPA.</li> <li>5. Matters of Indian Ports Association</li> <li>6. Implementation of Dredging Subsidy Scheme to SMPA</li> <li>7. Transshipment Projects (including Galathea Bay).</li> <li>8. Security clearance for PPP projects, shareholding transfer projects and Dredging projects/ crew members from security agencies and related work.</li> <li>9. Coordination with Ministry of External Affairs, Ministry of Defence &amp; Ministry of Home Affairs and handling MHA/MOD portal.</li> </ol>  | <p>Sh. Rajesh<br/>Asati, Deputy<br/>Secretary<br/>Room No. 534,<br/>Transport Bhawan<br/>Email: dsports-<br/>psw@gov.in<br/>Tele: 23710836</p> |

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| <p>3. Sh. I. G Baines,<br/>Under Secretary<br/>Room No. 435<br/>Email: usports-<br/>psw@gov.in<br/>Tele: - 23724653</p>  | <ol style="list-style-type: none"> <li>1. Port development work other than work related to PPP. <ol style="list-style-type: none"> <li>i. Jawaharlal Nehru Port Authority (JNPA)</li> <li>ii. Visakhapatnam Port Authority (VPA)</li> <li>iii. Deendayal Port Authority (DPA)</li> <li>iv. New Mangalore Port Authority (NMPA)</li> <li>v. V.O. Chidambaranar Port Authority (VOCPA)</li> <li>vi. Paradip Port Authority (PPA)</li> </ol> </li> <li>2. Policy matters, land lease cases and projects related work for JNPA, VPA, DPA, NMPA, VOCPA and PPA.</li> <li>3. Annual Accounts, Annual/Administrative Report, Audit report, RE/BE for JNPA, VPA, DPA, NMPA, VOCPA and PPA.</li> <li>4. Stevedoring Policy &amp; Berthing Policy related to JNPA, VPA, DPA, NMPA, VOCPA and PPA.</li> <li>5. Matters related to Policy Guidelines on Land Management for the township areas of Major Ports</li> <li>6. Handling of dangerous goods/explosives.</li> <li>7. Vadhavan Port Project, Chabahar Port and Duggirajapatnam Port Project</li> <li>8. Matters relating to Salt Commissioner.</li> <li>9. Sindhu Resettlement Corporation related work</li> <li>10. Examination and processing of new proposal, deferred proposals, and extension of LoI for setting up of ICD/CFS/AFS and related work.</li> <li>11. Project Monitoring</li> <li>12. KPI Monitoring</li> <li>13. Data analysis related to Ports</li> <li>14. EoDB(Ports)</li> <li>15. Disputes and arbitration matters of Major Ports excluding those relating to PPP.</li> <li>16. National Committee on Trade Facilitation (NCTF) matters.</li> <li>17. Matters of Logistic Division pertaining to Ports sector.</li> <li>18. Green Ports Initiatives</li> </ol> | <p>Sh. Rituraj Misra,<br/>Director<br/>Room No. 436,<br/>Transport Bhawan<br/>Email: dirppp-<br/>psw@gov.in<br/>Tele: - 23753394</p>     |
| <p>4. Sh. Sujeet Kumar,<br/>Under Secretary<br/>Room No. 431<br/>Email: usifw-<br/>psw@gov.in<br/>Tele: - 23719492</p>   | <ol style="list-style-type: none"> <li>1. Examination of the proposals regarding creation/ revival etc. of posts.</li> <li>2. Foreign Travel proposals/ relaxation from obtaining air tickets from private/other travel agents.</li> <li>3. Furnishing various return/ data to Ministry of Finance.</li> <li>4. Implementation of DoE's instruction.</li> <li>5. Sanction/ vetting of various draft proposal/ projects</li> <li>6. Vetting of Agenda in respect of organisation in which AS&amp;FA is one of the trustees/ Board Members.</li> <li>7. SFC/ EFC/ DIB/ PIB Proposals.</li> <li>8. GFR/ DFPR Guidelines</li> <li>9. Monitoring of Audit Paras</li> </ol>  | <p>Sh. Manoranjan Samal, Deputy Secretary<br/>Room No. 536,<br/>Transport Bhawan<br/>Email: dsfin-<br/>psw@gov.in<br/>Tele: 23719031</p> |
| <p>5. Sh. Ashish Bhattacharya, Under Secretary<br/>Room No. 438<br/>Email: usphrd-<br/>psw@gov.in<br/>Tele: 23719422</p> | <ol style="list-style-type: none"> <li>1. Appointment &amp; service matters of HoDs, Chairpersons &amp; Dy. Chairpersons of all Major Ports Authorities</li> <li>2. Framing of Service regulations for all Major Port Authorities.</li> <li>3. Transfer of HOD level officers of Major Port Authorities.</li> <li>4. Formulation of Transfer Policy for Class I Officials of Major Port Authorities</li> <li>5. Creation and transfer of HOD level posts in Ports.</li> <li>6. Revision of Pay &amp; Allowances of Class-I &amp; II officers of all Major Port Authorities.</li> <li>7. Pension policy of Class-I &amp; II officers of all Major Port Authorities.</li> <li>8. Cadre Restructuring in Major Port Authorities.</li> <li>9. Issuance of passes for Chairman and Deputy Chairman</li> <li>10. Online Application Portal and further development.</li> </ol>   | <p>Sh. Devendra Kumar<br/>Deputy Secretary<br/>Room No. 542, Transport Bhawan<br/>Email: dsphrd-<br/>psw@gov.in<br/>Tele: - 23350647</p> |

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|    |  | <ol style="list-style-type: none"> <li>11. Appointment/recruitment/ creation/ transfer of Dy. HoD level posts in Major Port Authorities.</li> <li>12. Creation of new verticals/ posts in Ports.</li> <li>13. Service matters related to Class II of Major Port Authorities and I.</li> <li>14. Approval/authorization for Pilotage License.</li> <li>15. APEC (including Foreign Training Programme) Training Programmes of Officers (Below HOD level Officers) of Major Ports.</li> <li>16. Appointment of Estate Officers under Public Premises (Eviction of Unauthorized Occupants) Act, 1971</li> <li>17. Maintenance of APARs of Officers/officials of Major Ports on SPARROW portal (Only Port Officers).</li> <li>18. All matters regarding study of Manpower Planning in Major Ports -2035.</li> <li>19. Annual Membership of International Association of Port Harbor.</li> <li>20. Training policy in respect of all organizations under this Ministry.</li> <li>21. All disciplinary matters including appeals, review/revision petition of Group A &amp; B Officers of Major Ports</li> <li>22. HR Matter of Class III &amp; IV employees/workers of all Major Port Authorities &amp; Calcutta Dock Labour Board.</li> <li>23. Productivity Linked Reward (PLR) Scheme for the Major Ports and Dock Labour Board employees/ workers.</li> <li>24. Constitution of BWNC.</li> <li>25. Constitution of Boards of all Major Ports and appointment of Board Members.</li> <li>26. Nation-wide strikes/Demonstration etc. by Labour Unions.</li> <li>27. Special Voluntary Retirement Scheme (SVRS) for Class III &amp; IV employees.</li> </ol> |  |
| 6. | <p>Sh. Sachin Kumar<br/>Katiyar, Under<br/>Secretary<br/>Room No. 427,<br/>Transport Bhawan<br/>Email: us.admn-<br/>ship@gov.in<br/>Tele: - 23710363</p> | <p>Matters related to Main Secretariat of the Ministry:</p> <ol style="list-style-type: none"> <li>1. All administrative matters of Group 'A' officers</li> <li>2. Pension matters of all cadres (Group A, CSS, CSSS, CSCS, SCD, MTS)</li> <li>3. All Service matter of Section Officer/ Assistant Section Officer of CSS Cadre</li> <li>4. All Service matter of Steno D/ PA/ PS/ PPS/ Sr PPS of Central Secretariat Stenographer Service (CSSS)</li> <li>5. All Service matters of JSA/SSA of Central Secretariat Clerical Service (CSCS)</li> <li>6. All Service Matters of SCD and Multitasking Staff (MTS)</li> <li>7. Administrative matters related to Economics Officers/ Junior Investigator, SSS service, Official Language Staff</li> <li>8. Matters related to Assistant Secretaries</li> <li>9. Appointment of personal staff of Minister (PSW)/ MOS (PSW).</li> <li>10. Lateral Entry appointment of Group 'A' officers in the Ministry</li> <li>11. Matters related to Consultants, Young Professionals</li> <li>12. All matters related to Assembly/Lok Sabha Elections</li> <li>13. Matters related to Honorarium</li> <li>14. Matters related to Outsourcing of Steno/DEOs/MTS and Housekeeping staff Wages/Salaries of Outsourced Staff in the Ministry</li> <li>15. Inter Section/Division/Wing transfer/posting of all officers of the Ministry (except CSSS service).</li> <li>16. CGHS/ CSMA Matters</li> <li>17. Audit Matters related to Establishment Section</li> <li>18. All Matters related to welfare, Celebration of various days.</li> </ol>   | <p>Sh. Devendra<br/>Kumar<br/>Deputy Secretary<br/>Room No. 542,<br/>Transport Bhawan<br/>Email: dsphrd-<br/>psw@gov.in<br/>Tele: - 23350647</p> |

- Reimbursement of Children Education Allowance
19. Matters related to various portals (AVMS/ SUPREMO, eHRMS)
  20. Matters related to APAR (SPARROW) of the main secretariat, Training Programmes, Seminars, Workshop, Immovable Property Return, UPSC exam duty
  21. Hiring of technical resource for NIC unit
  22. Review of employees under FR-56J for Main Secretariat
  23. Nodal officer appointment
  24. Personal/Official Passport related matter of the officers/employees of the main secretariat
  25. Matter related to DSC, VPN, e-mail, e-office account
  26. Matters relating to iGOT
  27. Procurement of Office equipment, furniture items, stationery and other misc. items for main Secretariat
  28. Maintenance of office equipment/ office furniture
  29. Reimbursement of telephone bills, hospitality allowances, News Papers and brief case to officers/officials. Payment of all telephone bills (Landline) to MTNL.
  30. Issuance of Temporary/Permanent I. D Cards and Vehicle passes issued by the Ministry of Home Affairs/ NDMC & Airport Parking Pass for JS & Above
  31. Auction of unserviceable/ obsolete items etc
  32. Budget matters (Establishment Expenditure) in consultation with Budget section.
  33. Grant of House Building Advance, GPF Advance and Withdrawal to the staff of MoPSW
  34. Maintenance of Govt. Vehicles and Staff Car and Hiring of vehicles for officials use
  35. Award and renewal of all contracts relating to maintenance of AC, electrical items, furniture items, computer related peripheral items, photocopiers and other misc. items
  36. Maintenance of Transport Bhawan, hired space in PTI Building and Jam Nagar House and cleanliness etc
  37. Allotment of Central Govt. accommodation for regular service personnel's
  38. Printing of all materials like visiting cards, DO letters, stamps and Annual Report of the Ministry
  39. Arrangement of flowers/plants
  40. Laying/Repairing of Internet cable
  41. All work related to MMO (making meeting arrangement, VC meetings providing refreshment to O/o Minister, Secretary and other higher level officers and related work).
  42. All work related to Cashier
  43. All work related to Salaries, GPF Withdrawal, Final Settlement, Income tax Calculation, preparation of Form-16, Honorarium, Bonus, License Fee and maintain PBR
  44. Work related to TA/DA, LTC, CTG
  45. Preparation of all type of bills
  46. professional fee to all Consultants and Young Professional engaged by Ministry
  47. Preparation of GST Bill for payments to RBI
  48. Preparation of TDS quarterly Report
  49. Handling of Imprest money
  50. Preparation of Expenditure Statement
  51. Maintain of Bill register, Contingent Register and preparation of Cash Book

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| 7. | <p>Sh. Manish Kumar Yadav, Under Secretary<br/> Room No. 547,<br/> Transport Bhawan<br/> Email: usppp-psw@gov.in<br/> Tele: - 23717731</p> | <ol style="list-style-type: none"> <li>1. Appraisal and approval of PPP/Captive Project proposals for all Major Ports</li> <li>2. Formulation of Model Concession Agreements (MCAs) for PPP Projects;</li> <li>3. Formulation of Tariff Guidelines for PPP Projects</li> <li>4. Formulation of guidelines on matters related to Stressed PPP Projects</li> <li>5. Formulation of Captive Policy</li> <li>6. Asset Monetization Pipeline</li> <li>7. To advise on matters relating to formulation and implementation of policies and procedures relating to PPP projects,</li> <li>8. Monitoring of Projects for Award and Completion including PPP and Captive Projects;</li> <li>9. All disputes and Arbitration matters relating to PPP Projects;</li> <li>10. Matters relating to FDI Cell and PDC Cell.</li> <li>11. Work related to redevelopment of the Port hospitals on PPP Basis</li> <li>12. Work relating to PMG of Cabinet Secretariat, Shipping e-Samiksha, Pragati Portal and NITI Aayog Dashboard, etc.</li> <li>13. Allotment of Berths of Major Ports as per captive Policy</li> <li>14. Monitoring of the implementation of CCEA order by the Major Ports on Arbitration for revival of the construction sector as mandated by the NITI Aayog</li> <li>15. Coordination with Ministry of Petroleum and Natural Gas</li> <li>16. Issuing guidelines and matters related to Delegation of Financial Power to Major Ports in respect of PPP Project</li> <li>17. Implementation of Budget Announcement 2023-24 related to 'Coastal Shipping'</li> </ol> | <p>Sh. Rituraj Misra,<br/> Director<br/> Room No. 436,<br/> Transport Bhawan<br/> Email: dirppp-psw@gov.in<br/> Tele: - 23753394</p>   |
| 8. | <p>Sh. Dhrub Kumar, Under Secretary<br/> Room No. 432,<br/> Transport Bhawan<br/> Email: usvig-psw@gov.in<br/> Tele: - 23313943</p>        | <ol style="list-style-type: none"> <li>1. Vigilance matters (including complaints) of all organization under MoPSW .</li> <li>2. PIDPI Complaints.</li> <li>3. Matters related to Agreed List and ODI list.</li> <li>4. Vigilance Clearance matters.</li> <li>5. Appointment of CVOs/ Dy. CVOs in Major ports and organizations.</li> <li>6. Matters related to CBI.</li> </ol>  | <p>Sh. Mandeep Singh Randhawa, Director<br/> Room No. 437, Transport Bhawan<br/> Email: director-ship@gov.in<br/> Tele: - 23710039</p> |
| 9. | <p>Sh. Sumit Nandan, Under Secretary<br/> Room No. 439,<br/> Transport Bhawan<br/> Email: usma-psw@gov.in<br/> Tele: - 23356711</p>        | <ol style="list-style-type: none"> <li>1. All Policy and Administrative matters relating to : <ol style="list-style-type: none"> <li>i. DG(Shipping) Head Quarters, Mumbai</li> <li>ii. Mercantile Marine Departments</li> <li>iii. Shipping Offices at Mumbai and Kolkata</li> <li>iv. Seamen's employment Offices at Mumbai Kolkata and Chennai.</li> </ol> </li> <li>2. Centre of Excellence and Renewable Energy</li> <li>3. PLI Scheme for Manufacturing of Domestic Containers</li> <li>4. Matters relating to Seafarer Welfare Fund Society (SWFS) and seafarer related issues.</li> <li>5. Matters relating to Committee of Management/ National Welfare Board for Seafarers (NWBS)</li> <li>6. Crew Matters /National Maritime Day</li> <li>7. Matters relating to CDC-cum SID Rules</li> <li>8. ACC proposals, Conducting DPC in UPSC for DG(Shipping)/ Group A Officers</li> <li>9. Amendment of recruitment rules of DGS and miscellaneous matters related to DG Shipping officers</li> <li>10. Long Range Identification and Tracking (LRIT)</li> </ol>   | <p>Sh. Mandeep Singh Randhawa, Director<br/> Room No. 437, Transport Bhawan<br/> Email: director-ship@gov.in<br/> Tele: - 23710039</p> |

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|     |  | <ul style="list-style-type: none"> <li>11. Constitution of Board of Trustee of SPFO, Mumbai</li> <li>12. Matters related to National Shipping Board, Narcotics Control Bureau</li> <li>13. National Green Hydrogen Mission(NGHM)</li> <li>14. Green initiatives in maritime sector, formation of Steering Committees/Project Appraisal Committees.</li> <li>15. National Centre of Excellence for Green Ports and Shipping (NCoEGS)</li> <li>16. Bureau of Port Security</li> <li>17. Shipping casualties and safety.</li> <li>18. Wreck, salvage and search operations.</li> <li>19. Indian Maritime Casualty Investigation Cell (IMCIC).</li> <li>20. Matter relating to Union War Book.</li> <li>21. Navigation matters</li> <li>22. National Commercial Ship Management System(NCSMS)</li> </ul>   |  |
| 10. | <p>Sh. Sumit Nandan,<br/>Under Secretary<br/>Room No. 439,<br/>Transport Bhawan<br/>Email: usma-<br/>psw@gov.in<br/>Tele: - 23356711</p>         | <ul style="list-style-type: none"> <li>1. Crisis/Disaster Management.</li> <li>2. Piracy matters.</li> <li>3. Global Maritime Distress and Safety System(GMDSS)</li> <li>4. Coastal Security</li> <li>5. Oil Pollution matters</li> <li>6. Handling Crisis/Disaster Situations arising in the sea including Cyclones</li> <li>7. DIN 5 Naval Instructions to Indian Merchant Shipping</li> <li>8. Coordination with NSC Secretariat and National Maritime Security Coordinator</li> </ul>  | <p>Comm. Opeesh<br/>Kumar Sharma,<br/>Director<br/>Room No. 525,<br/>Transport Bhawan<br/>Email: dir2-<br/>psw@gov.in<br/>Tele: 23356713</p> |
| 11. | <p>Ms. K. S Geetha,<br/>Under Secretary<br/>Room No. 138 B,<br/>Transport Bhawan<br/>Email: usshipping2-<br/>psw@gov.in<br/>Tele: - 23311659</p> | <ul style="list-style-type: none"> <li>1. Ship building &amp; Ship repair</li> <li>2. Ship Recycling and Ship breaking</li> <li>3. Make in India, EODB in Shipping</li> <li>4. CSL, HCSL, UCSL</li> <li>5. Acquisition of Undertaking Act, 1984, The Alcock Ashdown Company Ltd (Acquisition of Undertakings Act, 1973)</li> <li>6. Fishing vessels / floating craft industry</li> <li>7. Shipping Corporation of India</li> <li>8. Shipping Corporation of India Land and Assets Limited</li> <li>9. Coordination of CPSEs</li> </ul>   | <p>Sh. Vipul Singhal,<br/>Director<br/>Room No. 433,<br/>Transport Bhawan<br/>Email: dir1-<br/>psw@gov.in<br/>Tele: 23718390</p>             |
| 12. | <p>Sh. Sanjay Kumar,<br/>Under Secretary<br/>Room No. Third<br/>Floor PTI Building<br/>Email: ussm1-<br/>psw@gov.in<br/>Tele: 23714715</p>       | <ul style="list-style-type: none"> <li>1. Sagarmala Programme and related schemes. Monitoring and Implementation projects under the Sagarmala Programme under Port modernization and Port Connectivity pillar</li> <li>2. Budgetary provisions and sanctions under Sagarmala</li> <li>3. Sagarmala Planning</li> <li>4. All matters related to Non- Major Ports</li> <li>5. All matters related to SDCL.</li> <li>6. MSDC</li> <li>7. Misc. Connectivity projects ROB projects w.r.t. MoU between MoRTH&amp;MoPSW</li> <li>8. Matters related to PM Gati Shakti</li> <li>9. Blue Economy</li> <li>10. Sagarmala Funded Projects related to connectivity</li> <li>11. National Sagarmala Apex Committee (NSAC)</li> <li>12. IPA Act, 1908</li> <li>13. India Maritime Centre (IMC)</li> <li>14. Maritime Development Fund (MDF)</li> <li>15. National Maritime Complex (NMC)</li> </ul> | <p>Sh. Dinesh Kumar,<br/>Director,<br/>Room No. 251,<br/>Transport<br/>Bhawan<br/>Email: dirsm1-<br/>psw@gov.in<br/>Tele: 23350649</p>       |

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| 13. | Sh. Alok Dixit,<br>Under Secretary<br>Room No. 416,<br>Transport Bhawan,<br>Email: ussm2-<br>psw@gov.in<br>Tele: 23719492         | <ol style="list-style-type: none"> <li>1. All matters related to Sagarmala Programme for; <ol style="list-style-type: none"> <li>i. Port Industrialisation</li> <li>ii. Coastal Community Development</li> </ol> </li> <li>2. Centre of Excellence in Maritime and Shipbuilding (CEMS)</li> <li>3. National Technology Centre for Ports, Waterways and Coasts(NTCPWC)</li> <li>4. Centre for Inland and Coastal Maritime Technology</li> <li>5. Multi Skill Development Centres (MSDC)</li> <li>6. National Maritime Heritage Complex (NMHC) at Lothal</li> <li>7. Ro-Ro/Ro-Pax Projects</li> <li>8. SagartatSamridhiYojna and related matters</li> <li>9. Proposals for skill development under DDUGKY-SM Scheme.</li> <li>10. Processing of funding proposals for area of his work</li> <li>11. Project Monitoring Group Portal.</li> <li>12. National Infrastructure Pipeline (NIP).</li> <li>13. Seaplane Water Aerodromes projects (UDAAN)</li> <li>14. Sagarmala Website/ Sagarmala MIS</li> <li>15. Output-Outcome Monitoring Framework.</li> <li>16. All matters related to IPRCL</li> <li>17. Work related to India International Arbitration Centre.</li> </ol> | Sh. R. K<br>Srivastava,<br>Deputy Secretary<br>Room No. 532,<br>Transport Bhawan<br>Email: dssm2-<br>psw@gov.in<br>Tele: 23719456 |
| 14. | Sh. Alok Dixit,<br>Under Secretary<br>Room No. 416,<br>Transport Bhawan,<br>Email: ussm2-<br>psw@gov.in<br>Tele: 23719492         | <ol style="list-style-type: none"> <li>1. All media related work</li> </ol>   | Comm. Opesh<br>Kumar Sharma,<br>Director<br>Room No. 525,<br>Transport Bhawan<br>Email: dir2-<br>psw@gov.in<br>Tele: 23356713     |
| 15. | Sh. Chiranji Lal Meena<br>Under Secretary<br>Room No. 535,<br>Transport Bhawan<br>Email: uscsit-<br>psw@gov.in<br>Tele: 23358128  | <ol style="list-style-type: none"> <li>1. Cabotage and trans-shipment policy</li> <li>2. Long term cargo transportation policy</li> <li>3. Scheme for Promotion of Flagging of Merchant ships in India</li> <li>4. NOCs given to Oil PSUs NOCs matter related to import of all type of Cargo by PSUs</li> </ol>   | Sh. Vipul Singhal,<br>Director Room No.<br>433, Transport<br>Bhawan Email:<br>dir1-psw@gov.in<br>Tele: 23718390                   |
|     | Sh. Chiranji Lal Meena<br>Under Secretary<br>Room No. 535,<br>Transport Bhawan<br>Email: uscsit-<br>psw@gov.in<br>Tele: 23358128  | <ol style="list-style-type: none"> <li>1. Cruise Shipping &amp; Ferry Operations</li> <li>2. Chartering matters</li> <li>3. Indian Maritime University</li> <li>4. Skill Development in Shipping Sector</li> </ol>  | Comm. Opesh<br>Kumar Sharma,<br>Director<br>Room No. 525,<br>Transport Bhawan<br>Email: dir2-<br>psw@gov.in<br>Tele: 23356713     |
| 16. | Sh. Uttam Kumar<br>Mishra, Under Secretary<br>Room No. 547,<br>Transport Bhawan<br>Email: psw-<br>usiwt2@gov.in<br>Tele: 23357558 | <ol style="list-style-type: none"> <li>1. The Inland Vessels Act, 2021 NW-4, NW-5</li> <li>2. International Cooperation with Bangladesh, Myanmar, Nepal, Bhutan</li> <li>3. Security and disaster on NWs</li> <li>4. River Cruise Tourism</li> <li>5. Development of NWs/ Movement of commodities on NWs.</li> <li>6. Framing of Rules viz. the Inland Vessels (Design and Construction) Rules, 2024.</li> <li>7. Coastal Shipping agreement</li> <li>8. Dredging on IBP routes in Development of Payra&amp;Mongla Ports</li> </ol>   | Sh. Mrityunjay Jha,<br>Director,<br>Room No.545,<br>Transport Bhawan<br>Email: dircoord2-<br>psw@gov.in<br>Tele: 23313948         |

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|  | <ol style="list-style-type: none"> <li>9. Agreement/SoP on Chattogram and Mongla Ports</li> <li>10. Protocol on Inland Water Transit and Trade (PIWTT)</li> <li>11. Cruise services in IWT Sector in NWs</li> <li>12. Port &amp; IWT Components of Kaladan Multimodal at Transit Transport Project</li> <li>13. Indo-Nepal Inland Water Connectivity issues and its connectivity with national waterway</li> <li>14. Regional Water Grid (RWG)</li> <li>15. Dredging Policy/ matters related to IWT</li> <li>16. Administrative matters of IWT including appointment of Vice Chairman and Members</li> <li>17. All Zonal Council meetings w.r.t. IWT Division</li> <li>18. National Inland Navigation Institute (NINI)</li> <li>19. Review of Pre-Independence Act related to IWAI.</li> <li>20. Seaplanes/ Waterdromes on NWs</li> <li>21. RTI/Annual Report/Hindi Matters</li> <li>22. CIWTC</li> <li>23. Project of IWT and related Policy matter</li> <li>24. Matters related to NW-1, NW-2, NW-3 and NWs in NER</li> <li>25. Matters relating to JMVP Arth Ganga Project (JMVP-II), Projects under Central Sector Scheme, Evaluation of Schemes CSS</li> <li>26. Procurement of Ro-Pax and Ro-Ro vessels by IWAI and related work</li> <li>27. Urban Water Transport MoUs with IWAI and others for development of NWs</li> <li>28. Policy for construction of Private Jetties on National Waterway, Land Policy, Tortoise &amp; Dolphin Project, DGQI</li> <li>29. HaritNauka- Inland Vessels Green Transition</li> <li>30. Crisis Management Plan and Disaster Management Plan, National Master Plan/Gati Shakti w.r.t. IWT.</li> <li>31. IWAI Act and Rules National Waterways Act, 2016, Development of New Waterways, IWAI (Levy and Collection of charges)</li> <li>32. National Infrastructure Pipelines</li> <li>33. Budget matters of IWAI.</li> <li>34. Namami Ganga Project, Matters regarding bank protection of Bhagirathi-Hugli river System, Transfer of Land for GR JettY-2, GR Jetty-I &amp; BSIN from KoPT to IWAI.</li> </ol> |  |
| <p>17. Sh. Anadi Sharma, US Room No. 416, Transport Bhawan<br/>Email: uscoord1-psw@gov.in<br/>Tele: - 23711139</p> | <ol style="list-style-type: none"> <li>1. Work related to GMIS – 2023</li> <li>2. Work related to creation of PMU - G-20, Investment/implementation MOUs Post GMIS- 2023</li> <li>3. Maritime India Vision, 2030</li> <li>4. Maritime AmritKaal Vision, 2047</li> <li>5. Sectoral Groups of Secretaries (SGoS)</li> <li>6. References of other Ministries where inputs are required to be furnished by MoPSW, References from other Ministries/Departments which require Coordination within the Ministry/Organizations, issues required to be circulated/taken up with Organizations under MoPSW.</li> <li>7. Work related to ChintanShivir</li> <li>8. Monitoring and Coordination of meetings related to ViBhas/NAVIC Cells.</li> <li>9. Matters which require coordination within the Ministry.</li> <li>10. Reference from President's Secretariat, Vice President's Sectt. Cabinet Secretariat, Prime Minister's Office, which requires coordination within the Ministry/Organizations.</li> <li>11. Issues/decisions of Cabinet, Cabinet Committee and Committee</li> </ol>   | <p>Sh. Mrityunjay Jha, Director,<br/>Room No.545, Transport Bhawan<br/>Email:dircoord2-psw@gov.in<br/>Tele: 23313948</p> |

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|   | <p>of Secretaries meetings.</p> <ol style="list-style-type: none"> <li>12. Updating status of projects of the Ministry listed on PMREF portal</li> <li>13. Updating PRAGATI Portal as and when issue(s)/project(s) of Ministry listed on the portal for review/discussion by Hon'ble Prime Minister</li> <li>14. Issues concerning this Ministry listed on e-Samiksha Portal of Cabinet Secretariat/DEA</li> <li>15. Monthly Summary of MoPSW to the Council of Ministers and DO letter from Secretary to Cabinet Secretary.</li> <li>16. Arranging weekly SOM meetings by Secretary(S) with Senior Officers.</li> <li>17. Collection/compilation of Speech material for Hon'ble President of India, Hon'ble Prime Minister of India, Hon'ble Finance Minister and Hon'ble Ministers of PS&amp;W.</li> <li>18. Coordination for issues likely to be raised in the Parliament Sessions.</li> <li>19. Collection/Compilation of Material for Year End Review of MoPS&amp;W and Material for India Year Book.</li> <li>20. Preparation of PPTs for review of Ministry's performance by Hon'ble Prime Minister/PMO/ NITI Aayog.</li> <li>21. Obtaining/Uploading the status of PM Infra Targets/Metrix status – on NITI Aayog Portal.</li> <li>22. Matters related to RTI Act, 2005 portal</li> <li>23. Draft Cabinet Notes(DCN) /PIB/DIB Notes and policy related to other Ministries/Departments requiring coordination.</li> <li>24. Monitoring of GeM Procurement by Organizations under MoPSW.</li> <li>25. Parliament Questions which require coordination and compilation from various organisations/Wings/Divisions.</li> <li>26. Collection of material/preparation of Annual Report</li> <li>27. Citizen Charter and Upkeep Records, Record Retention Schedule</li> <li>28. ATRs on Parliamentary Committee Reports.</li> <li>29. Public Grievances/CPGRAMS Portal/ CPENGRAMS Portal relating to miscellaneous issues i.e. PMO, President Sectt., Cab.,Sectt., DARPG, DoPT, DoPPW, Different Ministries &amp; all Major Ports including Main Sectt.</li> <li>30. Matter related to Audit Paras/CAG of MoPSW/all Major Ports.</li> <li>31. Swachh Bharat Abhiyan/Swachhta Action Plan for Main Ministry and all Organizations under MoPSW.</li> <li>32. Jan Vishwas</li> <li>33. VIP references</li> <li>34. Handling Special Campaign &amp; uploading data on Portal of all Organization.</li> </ol> |   |
| <p>18. Sh. Ramji Singh, DD (Engg.)<br/>Room No. 541,<br/>Transport Bhawan<br/>Email: dddw-psw@gov.in<br/>Tele: 23711022</p> | <ol style="list-style-type: none"> <li>1. R&amp;D Scheme/ proposals related work.</li> <li>2. Issues pertaining to DCIL</li> <li>3. Dredging Policy (Capital &amp; Maintenance Dredging)</li> <li>4. Scrutiny of Technical Projects in respect of cost and design aspects;</li> <li>5. Scrutiny of Detailed Project Report / Feasibility Reports, cost Estimate of Schemes relating to Major Ports and Fishing Harbor Projects/Schemes referred by Ministry of Agriculture and MEA;</li> <li>6. Technical appraisal and scrutiny in respect of SFC/EFC proposal, Revised cost Estimate [RCE] and Detailed Project Report [DPR] / Feasibility Report (FR) of various Projects received from Major Ports/ALHW/Ports Wing/ Sagarmala/</li> </ol>  | <p>Sh. Abhay Vaman Sarode, Director<br/>Room No. 543,<br/>Transport Bhawan<br/>Email: dirdgll-psw@gov.in<br/>Tele: 23719312</p> |

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|     |   | <p>DGLL.</p> <ol style="list-style-type: none"> <li>7. Scrutiny of Design / Drawing and technical specification of Floating crafts/ Cranes and other Equipment, Procurement proposals received from ports / ALHW/SM.</li> <li>8. Technical Scrutiny of draft BIS specification for its finalization;</li> <li>9. Work related with PIANC activities.</li> </ol>  |  |
| 19. | <p>Sh. Vivek Pahwa,<br/>Under Secretary<br/>Room No. 431,<br/>Transport Bhawan<br/>Email: usml-<br/>psw@gov.in<br/>Tele: 23714714</p> | <ol style="list-style-type: none"> <li>1. Merchant Shipping Act 1958</li> <li>2. Indian Bills of Lading Act 1856</li> <li>3. Coastal Shipping Bill 2022</li> <li>4. Indian Carriage of Goods by Sea Act 1925</li> <li>5. Recycling of Ships Act (Act only) 2019</li> <li>6. Jan Vishwas (Amendment of Provisions) Bill, 2022</li> <li>7. Delegated Legislation</li> <li>8. United Nations Commission on International Trade Law(UNCITRAL)</li> <li>9. Coastal Vessels Act 1838</li> <li>10. SUA 2002</li> <li>11. MMTG Act 199m n3</li> <li>12. Seamen's Provident Fund Act, 1996</li> <li>13. Admiralty (Jurisdiction &amp; Settlement of Maritime Claims) Act 2017.</li> <li>14. Work relating to Subordinate Legislation.</li> <li>15. Indian Register of Shipping (IRS)</li> <li>16. Non P&amp; I related matters.</li> <li>17. Exemption to Vessels sharing Agreement (VSA).</li> <li>18. International Maritime Organisation (IMO) Conventions and Meetings</li> </ol> | <p>Sh. Mandeep Singh<br/>Randhawa, Director<br/>Room No. 525,<br/>Transport Bhawan<br/>Email: director-<br/>ship@gov.in<br/>Tele: - 23710039</p> |
| 20. | <p>Sh. P. Hauzel, Under<br/>Secretary<br/>Room No. 535,<br/>Transport Bhawan<br/>Email: uspd4-<br/>psw@gov.in<br/>Tele: 23722252</p>  | <ol style="list-style-type: none"> <li>1. Matters related to coordination with all Major Ports</li> <li>2. Inter-Ministerial Committee and other residual work.</li> <li>3. RFD for Ports.</li> <li>4. e-Samiksha Portal w.r.t. Ports Wing, inputs for Budget, Independence Day, Republic Day speeches.</li> <li>5. Matters related to the Port Hospital under Major Ports.</li> <li>6. Covid – 19 related issues and Court Cases. Guidelines for compensation to workers died due COVID.</li> <li>7. Guidelines for persons with disabilities in r/o Major Ports.</li> <li>8. Issue of Service Tax certificates for claiming refund of Service Tax, Custom Grievance Redressal Committee</li> <li>9. All Coastal Shipping related work</li> </ol>   | <p>Sh. Rajesh Asati,<br/>Deputy Secretary<br/>Room No. 534,<br/>Transport Bhawan<br/>Email: dsports-<br/>psw@gov.in<br/>Tele: 23710836</p>       |
| 21. | <p>Sh. P. Hauzel, Under<br/>Secretary<br/>Room No. 535,<br/>Transport Bhawan<br/>Email: uspd4-<br/>psw@gov.in<br/>Tele: 23722252</p>  | <ol style="list-style-type: none"> <li>1. Oil Spill in Major Port Sector contingency plan, setting up of Regional Oil Spill Response Centers</li> <li>2. Nomination of officers of NOSDCP &amp; Preparedness Meetings</li> <li>3. Security Inspection of Major Port Authorities, Port Security</li> </ol>  | <p>Comm. Opesh<br/>Kumar Sharma,<br/>Director<br/>Room No. 525,<br/>Transport Bhawan<br/>Email: dir2-<br/>psw@gov.in<br/>Tele: 23356713</p>      |
| 22. | <p>Sh. Manoj Kumar<br/>Singh, Under Secretary<br/>Room No. 439,<br/>Transport Bhawan<br/>Email: usic-</p>                             | <ol style="list-style-type: none"> <li>1. Agreements/ MoUs/ LoIs/ Cooperation with foreign countries and related work.</li> <li>2. Foreign tour/deputation proposal of Ministerial delegation and Ministry's Officers/Officials and related work.</li> <li>3. Joint Working Group (JWG)/Joint Maritime Cooperation (JMC) Meetings with foreign countries.</li> <li>4. Meeting on Maritime Cooperation of foreign Delegations in the Ministry</li> </ol>  | <p>Sh. Vipul Singhal,<br/>Director<br/>Room No. 433,<br/>Transport Bhawan<br/>Email: dir1-<br/>psw@gov.in<br/>Tele: 23718390</p>                 |

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|     | psw@gov.in<br>Tele: 23724654  | <ol style="list-style-type: none"> <li>5. Coordination for Running of Ferry Services with Foreign Countries/MEA</li> <li>6. IC Matters WTO</li> </ol>   |   |
| 23. | Sh. Rajiv Kumar,<br>Under Secretary<br>Room No. Third<br>Floor PTI Building<br>Transport Bhawan<br>Email: usalhw-<br>psw@gov.in<br>Tele: 23731270 | <ol style="list-style-type: none"> <li>1. All HR and Project related matter of ALHW</li> <li>2. All Technical Matters of ALHW</li> <li>3. Budget matters of ALHW</li> <li>4. Shipping related issues pertains to A &amp; N and UTLA.</li> <li>5. Island Development</li> </ol>  | Sh. R. K<br>Srivastava, Deputy<br>Secretary<br>Room No. 532,<br>Transport Bhawan<br>Email: dssm2-<br>psw@gov.in<br>Tele: 23719456 |
| 24. | Sh. Danwir Kisan<br>Karwade,<br>Under Secretary<br>Room No. 435,<br>Transport Bhawan<br>Email: usparl-<br>psw@gov.in<br>Tele: 23719480            | <ol style="list-style-type: none"> <li>1. All Policy, HR and Administrative matters relating to DGLL.</li> <li>2. Marine Aids to Navigation Act, 2021 and Framing of subordinate legislation thereunder</li> <li>3. Development of Tourism and Framing of subordinate legislation at Lighthouses</li> <li>4. Preparation of Annual Budget, implementation of GST on Light Dues</li> <li>5. Constitution of CACL and its Meeting</li> <li>6. Establishment of Lighthouse tower at Rani Lakshmbai Shila (in-mid sea) off east coast of Andaman Island</li> <li>7. Running Maintenance &amp; Management of Light Tender Vessels of DGLL</li> <li>8. Foreign Deputation &amp; IALA related matters</li> <li>9. Establishment of new Lighthouses</li> <li>10. Marine Aids to Navigation Dues and formulating its refund policy</li> </ol>  | Sh. Abhay Vaman<br>Sarode, Director<br>Room No. 543,<br>Transport Bhawan<br>Email: dirdgl-<br>psw@gov.in<br>Tele: 23719312        |
| 25. | Sh. Danwir Kisan<br>Karwade,<br>Under Secretary<br>Room No. 435,<br>Transport Bhawan<br>Email: usparl-<br>psw@gov.in<br>Tele: 23719480            | <ol style="list-style-type: none"> <li>1. Coordination of Parliamentary Matters w.r.t. Parliament Affairs.</li> <li>2. Receipt and distribution of notices of Parliament Questions/Printed versions of admitted Parliament Questions.</li> <li>3. Making pads of Starred Questions for perusal of Hon'ble Ministers/Secretary (PSW) other concerned senior officers of the Ministry.</li> <li>4. To prepare final copies of reply to Parliament Questions approved by Hon'ble Minister and their timely delivery to Question Branch, Lok Sabha/Rajya Sabha Secretariats.</li> <li>5. Monitoring of Parliament Assurances, Uploading of IR/extension of time/transfer/dropping of Assurances on Online Assurance Monitoring System (OAMS)</li> <li>6. Submission of consolidated Legislative and Non- Legislative Business</li> <li>7. Coordination work pertaining to the various Parliamentary Standing Committees/other Parliamentary Committees meetings</li> <li>8. Meetings of the Consultative Committee of the Ministry.</li> <li>9. Study Visits of various Parliamentary Committees.</li> <li>10. Arranging Sessional/Meeting Passes for Ministers/Secretary /Senior Officers for entry to Parliament House/Annexe.</li> <li>11. Arranging Radio Frequency Tag (RF Tag) and MP label for vehicles of Minister and Secretary for Parliament House.</li> </ol> | Sh. Mrityunjay Jha,<br>Director,<br>Room No.545,<br>Transport Bhawan<br>Email: diriwt1-<br>psw@gov.in<br>Tele: 23313948           |