



भारत सरकार  
गण, पोत परिवहन और जलमार्ग विभाग  
मुख्य अभियंता एवं प्रशासक कार्यालय  
अंडमन लक्षद्वीप बंदरगाह संकाय  
श्री विजयपुरम-744101  
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Government of India  
Ministry of Ports, Shipping & Waterways  
Office of the Chief Engineer & Administrator  
Andaman Lakshadweep Harbour Works  
Sri Vijaya Puram-744101  
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Website : <http://andsow1.and.nic.in/alhw>  
Email : [alhw.and@nic.in](mailto:alhw.and@nic.in)/[ee-shw@and.nic.in](mailto:ee-shw@and.nic.in)/[nis\\_alhw@rediffmail.com](mailto:nis_alhw@rediffmail.com)



### VACANCY CIRCULAR

Sub:- Filling up of one post of Stenographer Gr.-I in Level-6 as per 7<sup>th</sup> CPC (pre-revised pay scale of PB-II Rs. 9300-34800 + GP Rs. 4200 as per 6<sup>th</sup> CPC) on deputation basis (including short term contract), in Andaman Lakshadweep Harbour Works (ALHW), Ministry of Ports, Shipping & Waterways.

Sir/Madam

It is proposed to fill up one post of Stenographer Gr-I in the Andaman Lakshadweep Harbour Works, Sri Vijayapuram, Andaman & Nicobar Islands in Level-6 as per 7th CPC (pre-revised pay scale of PB-II Rs. 9300-34800 + GP Rs. 4200 as per 6th CPC) on deputation basis, (functioning as a Sub-ordinate Organisation under the Ministry of Port Shipping & Waterways). The period of deputation shall be three years and can be extended/curtailed as per requirement. The place of posting will be in Andaman & Nicobar and Lakshadweep Islands. Apart from the salary, the post also carries the perquisites such as dedicated accommodation, transport, medical reimbursements, LTC etc. as per Govt. of India rules and regulations. The eligibility conditions, qualifications, experience required for the post and other details are given in Annexure - I.

2. The pay and other terms and conditions of deputation will be regulated in accordance with DoP&T O.M. No. 6/8/2009-Estt (Pay-II) dated 17.06.2010 as amended from time to time. The Cadre Controlling Authorities are requested to forward applications (in duplicate) of the eligible and willing candidates including those officers of autonomous and statutory bodies whose services can be spared in the event of their selection through proper channel to O/o the Chief Engineer & Administrator, Andaman Lakshadweep Harbour Works under Ministry of Ports, Shipping & Waterways, Sri Vijaya Puram - 744101, within 60 days from the date of publication of advertisement in Employment News/Rozgaar Samachar. The application form/proforma is mentioned at Annexure - II and the certificate by the employer's Cadre Controlling Authorities/Head of the Department is mentioned at Annexure - III.

#### **List of Documents to be sent along-with applications:**

- Up-to-date ACRs/APARs dossier of the applicant or clear photocopies of the ACRs/APARs for the last five (05) years duly attested (on each page) by an officer not below the rank of Under Secretary.
- Vigilance clearance.
- Integrity Certificate
- A statement showing major or minor penalties, if any imposed on the official during the last ten years.
- A certificate by Controlling Authorities/Head of the Department to the effect that the particulars furnished by the candidate have been verified and found correct as per service records.

3. Applications received after the closing date or without any of the aforesaid documents or otherwise found incomplete or not in the prescribed proforma are liable to be rejected. Officials who apply for the post will not be allowed to withdraw their candidature subsequently.
4. The detailed advertisement along with all the proforma mentioned above are enclosed. This vacancy circular is placed on website: <http://www.and.alhw.gov.in>.
5. All the Ministries/Departments are requested to circulate the vacancy in their attached/subordinate offices/educational and other institutions.

Yours faithfully,

Digitally signed by

Sakthi Kumar R

Date: 26-12-2025

16:05:14

Administrative Officer (ALHW)

Ph. No. 03192 232862

Copy to :

1. All Ministries/Department of Government of India
2. Chief Secretaries of all State Government/Administrator of UTs
3. All Major and Non- Major Port Trust.
4. The Secretary, UPSC, Dholpur House, Shahajahan Road, New Delhi- 110069
5. DG, Directorate General of Shipping, Jahaz Bhawan, Walchand H . Marg, Mumbai- 400001.
6. DG, Directorate General of Light House & Lightships, Noida, UP