

No. A-12025/1/2026-Estt.I (e 378631)  
Government of India  
(Bharat Sarkar)  
Ministry of Ports, Shipping and Waterways  
(Pattan Pot Parivahan aur Jalmarg Mantralay)  
(Estt. Section)

Transport Bhawan  
1, Parliament Street, New Delhi-110001  
Dated, the 7<sup>th</sup> January 2026

**VACANCY CIRCULAR**

To,

1. The Chief Secretaries of all State Governments/Administrators of UTs.
2. All Ministries/Departments of Government of India.
3. All Chairpersons of Major Port Trusts under the Ministry of Ports, Shipping and Waterways.
4. DG, Directorate General of Shipping, 9<sup>th</sup> floor, Beta Building, i-Think Techno Campus, Kanjurmarg (East), Mumbai – 400042.
5. DG, Directorate General of Light Houses & Lightships, Noida, UP.
6. Vice Chancellor, Indian Maritime University, East Coast Road, Uthandi, Chennai-600119.
7. State Maritime Boards.

**Subject: Filling up one post of Deputy Director (Engineering) in Pay Level-11 (Rs.67,700-2,08,700) as per 7<sup>th</sup> CPC, by Deputation (including short-term Contract) in the Development Wing of the Ministry of Ports, Shipping and Waterways.**

Sir/Madam,

I am directed to say that one post of Deputy Director (Engineering), Group 'A' Gazetted (General Central Service), in Pay Level-11 (₹67,700–2,08,700) as per the 7th CPC, is proposed to be filled on deputation (including short-term contract) basis. The period of deputation, including short-term contract, in another ex-cadre post held immediately prior to this appointment in the same or any other organisation/Department of the Central Government shall ordinarily not exceed three years. The eligibility conditions, qualifications, and experience required for the post, along with other details, are given in **Annexure-I**.

3. It is requested that applications of the eligible Officers who are willing to be appointed on deputation may be forwarded to the undersigned along with two copies of Bio-data (**Annexure-II**) duly signed by the applicant and certified by the Head of Office/Employer. Candidates who are applying for the post will not be allowed to withdraw their candidature subsequently. While recommending names of suitable Officers, Departments are requested to enclose the following certificates/documents:

- (i) Complete and up-to-date ACRs/APARs for the last 5 years, duly attested on each page by an officer not below the level of Under Secretary or equivalent.
- (ii) Vigilance clearance certificate.
- (iii) Cadre Clearance and Certificate to the effect that in case the Officer so recommended is selected, he/she will be immediately relieved to take charge of the assignment;
- (iv) Certificate regarding imposition of penalties stating that no minor/major penalties have been imposed upon the officer during the last 10 years; and
- (v) Integrity Certificate.

4. Applications complete in all respects may be sent to the undersigned "Through proper channel" to the given address: Under Secretary (Admn.), Ministry of Ports, Shipping and Waterways, Room No. 439, Transport Bhawan, 1- Parliament Street, New Delhi-110001 **within 60 days** from the date of publication of this advertisement in the **Employment News/Rozgar Samachar**. The vacancy circular along with enclosures can also be downloaded from this Ministry's official website **www.shipmin.gov.in**. Incomplete applications, or those received after the closing date of receipt of applications, or applications not received 'Through proper channel' **shall not be entertained**.

5. The cut-off date for determining eligibility for candidates applying for deputation would be the last date for receipt of nominations in the Ministry, i.e, 60<sup>th</sup> day from the date of publication of this advertisement in Employment News/Rozgar Samachar.

6. All the Ministries / Departments are requested to circulate the vacancy in their Attached / Sub-ordinate Offices / Autonomous Bodies / Educational and other Research Institutions / Universities.

*Sumit Nandan*  
07/01/2026

(Sumit Nandan)

Under Secretary to the Govt. of India  
Tel: 011-23356711

Copy to:

1. All Wing Heads of the Ministry.
2. PS to Hon'ble Minister of Ports, Shipping and Waterways
3. PS to Hon'ble Minister of State for Ports, Shipping and Waterways
4. Sr.PPS to Secretary (MoPSW)
5. All the Officers at the level of Director/Deputy Secretary/Under Secretary in the Ministry.
6. US (IT)/Sr. Technical Director (NIC) – with a request to upload this vacancy circular on the website of the Ministry of Ports, Shipping and Waterways.
7. Under Secretary (Coord.I), MoPSW – with a request to circulate the vacancy among all the Attached/Subordinate/Autonomous Bodies/ PSUs under the administrative control of Ministry of Ports, Shipping and Waterways.
8. Shri Ms. P. Songlianvung, Under Secretary (Coordination Section), Department of Public Enterprises, Lodi Estate, CGO Complex, Lodi Colony, New Delhi, Delhi 110003 - with request to circulate this vacancy among all CPSE under the administrative control of DPE.
9. Chief Administrative Officer (i/c), Indian Ports Association (IPA), 1<sup>st</sup> Floor, NBCC Place, South Tower, B.P. Marg, Lodhi Road, New Delhi - 110003, with a request for wider publicity of this vacancy.
10. Media Cell, MoPSW – with a request to upload this vacancy circular on the social media handles of the Ministry of Ports, Shipping and Waterways.
11. E-office Notice Board.

**Qualifications, experience and other details require for the post of Deputy Director (Engineering ) in the Ministry of Shipping.**

1.	Name of the post	Deputy Director (Engg.)
2.	Number of Post	1 (one)
3.	Classification	General Centre Service Group 'A' Gazette, Non-Ministerial
4.	Pay Level	Pay Level-11 (Rs.67,700-2,08,700)
5.	Period of deputation	Period of deputation including Short-term Contract in another ex-cadre post held immediately preceding this appointment in the same or some other organisation/Department of Central Government shall ordinarily not to exceed three years
6.	Duties and responsibilities of the post	<p>i. Scrutiny of detailed project reports/feasibility reports, cost estimates of schemes relating to major/minor/intermediate ports and fishing harbour project/schemes referred by other Ministries/ Departments.</p> <p>ii. Examination of tender documents, specification proposals for civil/Mechanical works of port projects.</p> <p>iii. Preparation/scrutiny of draft notes for EFC, PIB and CCEA on investment proposals.</p> <p>iv. Works relating to committees, working groups set up by the Ministry, Port Trusts, or other Departments connected with major ports in which the Development Advisor (Ports) or Director is a member.</p> <p>v. Scrutiny of R&amp;D proposals, monitoring of ongoing R&amp;D Schemes, release of fund.</p> <p>vi. To provide technical inputs on the audit paras/ reports of the projects audited by CAG.</p> <p>vii. Scrutiny of design/drawing and technical specification of floating crafts/cranes and other equipment, procurement proposals received from Major Ports/ ALHW and other Ministry/Department.</p>

7.	Qualification, eligibility and experience required for the post	<p>Officers under the Central Government or State Government or Union Territory Administrations or Major Ports or public sector undertakings, or autonomous Bodies or Universities or recognized Research Organizations possessing the following qualifications are eligible for the post:-</p> <p>(a) (i) holding analogous post on regular basis in the parent cadre or department; or</p> <p>(ii) with five years service in the grade, rendered after appointment thereto on a regular basis, in Level-10 (Rs. 56,100-1,77,500) in the pay matrix or equivalent in the parent cadre or department; and</p> <p>(b) possessing the following educational qualifications and experience:-</p> <p>(i) Bachelors degree in Civil/Mechanical Engineering from a recognized University or Institute; and</p> <p>(ii) Five years experience in the field of;</p> <p>a) Design, construction and Maintenance of Civil Engineering works including Harbour Engineering;</p> <p style="text-align: center;">or</p> <p>b) Maintenance and operation of different types of cranes, diesel locos, marine engines, winches and auxiliary machinery in a mechanical or marine workshop or organisation.</p>
8.	Other conditions	<p>(i) The Departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.</p> <p>(ii) Period of deputation including Short-term Contract in another ex-cadre post held immediately preceding this appointment in the same or some other organisation/department of the Central Government shall ordinarily not to exceed three years.</p>
9.	Age	<p>The maximum age limit for appointment by deputation (Including Short-term Contract) shall not exceeding 56 years as on the closing date of receipt of applications.</p>

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**BIO-DATA/ CURRICULUM VITAE**

1.	Name and Address (in Block Letters)	
2.	Date of Birth (in Christian era)	
3.	Date of entry into service	
(i).		
(ii)	Date of retirement under Central/State Government Rules	
4.	Educational Qualifications	
5.	Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same.)	
<b>Qualifications/Experience required as mentioned in the advertisement/vacancy circular</b>		<b>Qualifications/experience possessed by the officer</b>
<b>Essential</b>		<b>Essential</b>
A) Qualification		A) Qualification
B) Experience		B) Experience
<b>Desirable</b>		<b>Desirable</b>
A) Qualification		A) Qualification
B) Experience		B) Experience
<p><b>5.1 Note:</b> This column needs to be amplified to indicate Essential and Desirable Qualifications as mentioned in the RRs by the Administrative Ministry/Department/Office at the time of issue of Circular and issue of Advertisement in the Employment News.</p> <p><b>5.2</b> In the case of Degree and Post Graduate Qualifications Elective/main subjects and subsidiary subjects may be indicated by the candidate.</p>		
6. Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post.		
<p><b>6.1 Note: Borrowing Departments are to provide their specific comments/ views confirming the relevant Essential Qualification/Work experience possessed by the Candidate (as indicated in the Bio-data) with reference to the post applied.</b></p>		

7. Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

Office/Institution	Post held on regular basis	From	To	*Pay Band and Grade Pay/Pay Scale of the post held on regular basis.	Nature of Duties (in detail) highlighting experience required for the post applied for

**\*Important:** Pay Band and Grade Pay granted under ACP/MACP are personal to the officer and therefore, should not be mentioned. Only Pay Band and Grade pay/Pay scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay Band and Grade Pay where such benefits have been drawn by the Candidate, may be indicated as below:

Office/Institution	Pay, Pay Band, and Grade Pay drawn under ACP/MACP Scheme	From	To

8. Nature of present employment i.e. Ad-hoc or Temporary or Quasi-Permanent or Permanent.			
9. In case the present employment is held on deputation/contract basis, please state-			
a) The date of initial appointment	b) Period of appointment on deputation/ contract	c) Name of the parent office/organization to which the applicant belongs.	d) Name of the post and pay of the post held in substantive capacity in the parent organisation.
<p><b>9.1 Note:</b> In case of Officers already on deputation, the applications of such officers should be forwarded by the parent cadre/Department along with Cadre Clearance, Vigilance Clearance and Integrity certificate.</p> <p><b>9.2 Note:</b> Information under Column 9 (c) &amp; (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/organization but still maintaining a lien in his parent cadre/organization.</p>			
10. If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details.			
<p><b>11. Additional details about present employment:</b></p> <p>Please state whether working under (indicate the name of your employer against the relevant column)</p> <p>a) Central Government  b) State Government  c) Autonomous Organization  d) Government undertaking  e) Universities  f) Others</p>			
12. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.			
13. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.			
14. Total emoluments per month now drawn			
Basis Pay in the PB	Grade Pay		Total emoluments

15. In case the applicant belongs to an Organisation which is not following the Central Government Pay-scales, the latest salary slip issued by the Organisation showing the following details may be enclosed.		
Basis pay with Scale of Pay and rate of increment	Dearness Pay/ interim relief/ other Allowances etc., (with break-up details)	Total emoluments
<p><b>16.A Additional information</b>, if any, relevant to the post you applied for in support of your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualifications (ii) Professional training and (iii) work experience over and above prescribed in the Vacancy Circular/Advertisement)</p> <p><b>(Note: Enclose a separate sheet, if the space is insufficient)</b></p>		
<p><b>16.B Achievements:</b> The candidates are requested to indicate information with regard to: (i) Research publications and reports and special projects. (ii) Awards/Scholarships/Official Appreciation. (iii) Affiliation with the professional bodies/institutions /societies and; (iv) Patents registered in own name or achieved official recognition (v) Any research/innovative measure involving official recognition (vi) any other information. <b>(Note: Enclose a separate sheet, if the space is insufficient)</b></p>		
17. Please state whether you are applying for deputation (ISTC)/Absorption /Re-employment Basis.#(Officers under Central/State Governments are only eligible for "Absorption". Candidates of non-Government organizations are eligible only for Short Term Contract.)		
# (The option of 'STC'/'Absorption'/'Re-employment' are available only if the vacancy circular specially mentioned recruitment by "STC" or "Absorption" or "Re-employment").		
18. Whether belongs to SC/ST		

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/withheld.

(Signature of the candidate)

Address-----

Date-----

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**Certification by the Employer/Cadre Controlling Authority**

The information/ details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possesses educational qualifications and experience mentioned in the vacancy Circular. if selected, he/she will be relieved immediately.

**2. Also certified that;**

- i) There is no vigilance or disciplinary case pending/contemplated against Shri/Smt.-----  
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- ii) His/ Her integrity is certified.
- iii) His/ Her CR Dossier in original is enclosed/photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.
- iv) No major/minor penalty has been imposed on him/her during the last 10 years **Or** A list of major/minor penalties imposed on him/her during the last 10 years is enclosed (as the case may be)

**Countersigned**

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**(Employer/Cadre controlling Authority with Seal)**