

No.A-12025/2/2015-Estt. (e.no.324585)
GOVERNMENT OF INDIA
MINISTRY OF PORTS, SHIPPING AND WATERWAYS
(ESTT. SECTION)

Room No. 427, Transport Bhavan,
1, Parliament Street, New Delhi-110001
Dated, the 21st August, 2025

VACANCY CIRCULAR

To

1. The Chief Secretaries of all State Governments/Administrators of UTs.
2. All Ministries/Departments of Government of India.
3. All Chairpersons of Major Port Trusts under the Ministry of Ports, Shipping and Waterways.
4. DG, Directorate General of Shipping, Jahaz Bhawan, Walchand H. Marg, Mumbai-400001.
5. DG, Directorate General of Light Houses & Lightships, Noida, UP.
6. Vice Chancellor, Indian Maritime University, East Coast Road, Uthandi, Chennai-600119.
7. State Maritime Boards.
8. Department of Public Enterprises

Subject: - Filling up the post of Development Adviser (Ports) in pay scale of PB-4 Rs. 37,400-67,000 + Grade pay Rs. 10,000 as per 6th CPC (Level 14 of 7th CPC Pay Matrix) by Deputation, including short-term contract basis, in the Development Wing of Ministry of Ports, Shipping and Waterways.

Sir/Madam,

The Ministry of Ports, Shipping and Waterways invites applications for one post of Development Adviser (Ports) in the Development Wing in the Ministry, which is a General Central Service Group 'A', Gazetted Non Ministerial Post in Pay Band 4: Rs. 37400-67000+Rs. 10000 G.P (Level 14 of 7th CPC Pay Matrix) by deputation including short-term Contract. Deputation tenure and other eligibility conditions for recruitment to the said post are detailed in **Annexure-I**.

2. It is requested that the applications (in duplicate), in the enclosed proforma (**Annexure II**), of the willing and eligible officer, who would be spared in the event of their selection may be sent through proper channel to the Under Secretary (Administration) Room No. 427, Ministry of Ports, Shipping and Waterways, Transport Bhawan, 1 Parliament Street, New Delhi-110001 **within 45 days** from the date of publication of this Circular in **Employment News/Rozgar Samachar and two National Dailies** with the following: -

- i. Up-to-date ACRs dossier of the applicants or clear photocopies of the ACRs for last five years (2019-20 to 2023-24).
 - ii. Vigilance clearance.
 - iii. Integrity Certificate.
 - iv. A statement showing major or minor penalties, if any, imposed on the officer during the last ten years.
 - v. Cadre Clearance.
3. The Maximum age limit for appointment by deputation (including short term contract) shall not exceed 56 years on the closing date of receipt of application.
 4. The Circular along with the proforma (**Annexure-II**) may also be downloaded from this Ministry's website www.shipping.nic.in.
 5. Incomplete applications, or those received after the closing date of receipt of applications, or applications not received 'Through proper channel' **shall not be entertained**.
 6. Cadre Authorities, while forwarding the applications, shall verify and certify that particulars furnished by the officer are correct. It may also be confirmed that in the event of selection for appointment, the officer concerned will be relieved of his duties.
 7. All the Ministries/Departments are requested to circulate the vacancy in their attached/sub-ordinate offices/educational and other institutions.

Yours faithfully,



(Sachin Kumar Katiyar)

Under Secretary to the Govt. of India

Copy to:

1. All Wing Heads of the Ministry.
2. PS to Hon'ble Minister of Ports, Shipping and Waterways
3. PS to Hon'ble Minister of State for Ports, Shipping and Waterways
4. Sr.PPS to Secretary (MoPSW)
5. All the Officers at the level of Director/Deputy Secretary/Under Secretary in the Ministry.
6. US (IT)/Sr. Technical Director (NIC) – with a request to upload this vacancy circular on the website of the Ministry of Ports, Shipping and Waterways.
7. Under Secretary (Coord.I), MoPSW – with a request to circulate the vacancy among all the Attached/Subordinate/Autonomous Bodies/ PSUs under the administrative control of Ministry of Ports, Shipping and Waterways.
8. Shri Ms. P. Songlianvung, Under Secretary (Coordination Section), Department of Public Enterprises, Lodi Estate, CGO Complex, Lodi Colony, New Delhi, Delhi 110003 - with request to circulate this vacancy among all CPSE under the administrative control of DPE.
9. Media Cell, MoPSW – with a request to upload this vacancy circular on the social media handles of the Ministry of Ports, Shipping and Waterways.
10. E-office Notice Board.

ANNEXURE-I

Qualifications, experience and other details required for the post of Development Adviser (Ports) in the Ministry of Ports, Shipping and Waterways.

1.	Name of the post	Development Adviser (Ports)
2.	Number of post	1 (one)
3.	Classification	General Central Service Group 'A' Gazetted (Non-Ministerial)
4.	Pay	Pay Band 4: Rs. 37,400-67,000 + Rs. 10,000 (GP) as per 6 th CPC (Level 14 of 7th CPC Pay Matrix)
5.	Period of deputation	5 years, subject to the condition that the period of deputation including Short-term Contract in another ex-cadre post held immediately preceding this appointment in the same or some other organization/ department of the Central Government shall ordinarily not exceed five years
6.	Duties and responsibilities of the post	Attached in Annexure-III
7.	Qualification, eligibility and experience required for the post	<p>Officers under the Central Government or State Government or Union Territory or Major Ports or Public Sector Undertakings, Autonomous Bodies or Universities or Research Organizations:</p> <p>(a) (i) Holding analogous post on regular basis in the parent cadre or Department; or</p> <p>(ii) With three years' service in the grade rendered after appointment thereto on a regular basis in Pay Band-4: Rs. 37,400-67,000+Grade pay of Rs. 8700) or equivalent in the parent cadre or Department; or</p> <p>(iii) with eight years service in the grade rendered after appointment thereto on a regular basis in Pay Band-3: Rs. 15,600-39,100+Grade Pay of Rs. 7600) or, equivalent in the parent cadre or Department; and</p> <p>(b) Possessing the educational qualifications and experience prescribed for direct recruits under column 8, which are as under:</p>

		<p>i. Degree in civil or Mechanical Engineering from a recognized 'University or equivalent;</p> <p>ii. fifteen years' experience in—</p> <p>(a) design construction and maintenance in civil engineering works including harbor engineering; or</p> <p>(b) maintenance and operation of different types of cranes, diesel locos, marine engines, winches and auxiliary machinery in a mechanical or marine workshop or organization.</p>
8.	Conditions	<p>(i) The Departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.</p> <p>(ii) Period of deputation, including short term contract in another ex-cadre post held immediately preceding this appointment in the same or some other organization/Department of Central Government, shall ordinarily not exceed five years.</p>
9.	Age	Not exceeding 56 years as on the closing date of receipt of applications.

ANNEXURE - II

1.	Name	
2.	Date of Birth	
3.	Education Qualifications	
4.	Name of the Organization	
5.	Post held on regular basis	
6.	Pay scale of the post held on regular basis	
7.	Date of appointment to the post held on regular basis	
8.	Experience	
9.	Whether belongs to SC/ST/OBC	
10.	Any other relevant information	
11.	Official Correspondence address	
12.	Contact Number	

*If needed a separate sheet may be attached

Signature of applicant

The particulars furnished by the applicant(s) have been verified/certified from his/her service records.

Signature of Head of Office
(with Stamp)

Job Profile of Development Adviser (ports)

1. To give Technical Advice to the Ministry: -
 - a. For the development of port facilities of Major Ports, port facility proposals through Govt./Port funded Private Sector and Joint Sector participation at Major Ports.
 - b. Technical Appraisal of schemes for Dredging Corporation of India (DCI) and Andaman Lakshadweep Harbour (ALHW) before taking investment decision.
 - c. On the technical matters of various studies carried out on Privatizations, Sethusamudram, Ship Canal Study etc.
 - d. On the development aspects of Minor Ports through Maritime State Development Council (MSDC).
 - e. Matters referred to by the Ports of technical nature like Arbitration of Consultancy Contracts, representations received in the Minister's Office regarding award of contracts, replies of Public Accounts Committee (PAC) observations, replies to Audit Paras etc.
 - f. On the matters regarding water sharing of India and Bangladesh in the capacity of Chairman, Study Team on "Proto-type studies of discharge through River Hooghly".
 - g. Preparation of Technical Reports on Port related matters as and when required.
2. Advising the Ministry and Kolkata Port as the Chairman/ Representative of the Ministry on the Technical Advisory Committee (TAC) on River Regulatory Measures on Kolkata Port (TAC).
3. Active participation on the following subject: -
 - a. External Aided Projects, Discussions with Funding Agencies and concerned Ports, Follow-up action etc. ;
 - b. Various Committees set up by the Department of Ocean Development Ministry of Environment and forest in connections with issue of Coastal Zone Managements, Environment, National Data Study Programme etc.;
 - c. Preparation of Working Group Report of Five Years Plans, Sub-group/main group discussions etc.
 - d. Bureau of Indian Standards for Ports and Harbours as well as Civil Engineering Section.
4. Monitoring of important plan scheme at Major Ports, Andaman Harbour Works and make efforts to remove the bottlenecks so that project completion is expedited.
5. To explain the technical matters in Parliament Consultative Committee meeting, briefing the Minister/Prime Minister whenever required on the technical matters of Port Sector.
6. Approval and monitoring of Research Schemes of Port Sector, Inland Water Transport and Shipbuilding and Repair Sector.
7. Taking inter-ministerial meeting to discuss about the related issues of Port Sector.